

## **DODGE COUNTY EXECUTIVE COMMITTEE**

April 4, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Johnson, Kottke, Maly, Marsik, and Miller.

Members absent: None.

Others present: County Administrator Jim Mielke; County Clerk Karen Gibson; County Board Supervisor Dennis Schmidt; Corporation Counsel John Corey; Secretary to Corporation Counsel Kelly Lepple; Emergency Management Director Amy Nehls; Emergency Management Deputy Director Joe Meagher; Finance Director Julie Kolp; Director of Information Technology, Ruth Otto; Dodge County Chief Deputy Sheriff Scott Smith; and Stan Smith, a member of the Juneau Community Development Authority.

Motion by Johnson, seconded by Maly to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Marsik, seconded by Maly to approve the March 7, 2016, minutes as presented. Motion carried.

Motion by Miller, seconded by Frohling to authorize out-of-state travel for Sheriff Dale Schmidt, to attend the National Sheriff's Association Annual Conference in Minneapolis, Minnesota, on June 24-29, 2016. Motion carried.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, April 19, 2016, County Board meeting. Ms. Gibson reported that she has either received or will soon receive the following:

1) Report from Planning, Development and Parks Committee; 2) Resolution from the Executive Committee to amend County Board Rules of Order Governing the County Board of Supervisors of Dodge County, WI; 3) Resolution from the Building Committee to engage Engberg Anderson Architects to provide Architectural Design Services for the Detention Facility Pipe Removal and Replacement Project; and, 4) Resolution from the Highway Committee to authorize the purchase of one tractor with side and rear flail mowers.

The Committee considered and discussed a letter that Karen Gibson received from James E. Giedd regarding the condition of a rail line located in the Town of Beaver Dam, and that is owned by the Union Pacific Railroad. The Union Pacific Railroad is responsible for the rehabilitation and repair work on its rail lines.

The Committee considered and discussed a Resolution to amend current County Board Rule No. 10, Rule No. 30, Rule No. 37, and the paragraph pertaining to the Finance Committee. The Committee considered and discussed proposed changes to County Board Rule No. 30, Paragraph B. Motion by Johnson, seconded by Maly, to increase the dollar amount from \$50,000 to \$100,000. After a considerable amount of discussion, the motion failed by 0 Yes and 7 Noes.

## **DODGE COUNTY EXECUTIVE COMMITTEE**

April 4, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 2 of 4

The Committee considered and discussed proposed changes to County Board Rule No. 30, Paragraph C. It was the consensus of the Committee to change Paragraph C to include emergency rental or emergency contract for service language.

The Committee considered and discussed proposed changes to County Board Rule No. 30, Paragraph E. It was the consensus of the Committee to delete Paragraph E in its entirety.

Motion by Maly, seconded by Miller to approve and forward to the County Board for consideration at its April 19, 2016 meeting a Resolution to amend current County Board Rule No. 10, Rule No. 30, Rule No. 37, and the paragraph pertaining to the Finance Committee as amended. Motion carried.

The Committee considered and discussed preliminary interest by the Juneau Community Redevelopment Authority to purchase county-owned land within the City of Juneau. Stan Smith, a member of the Juneau Community Development Authority, stated that the Juneau Community Development Authority is interested in purchasing some county-owned land located in the City of Juneau. Mr. Smith asked the Committee if it would consider selling this parcel of real estate. Mr. Smith further stated that the City of Juneau will look into whether or not it is favorable for the Juneau Community Development Authority to purchase this parcel of real estate, but did not want to put forth the effort if Dodge County is not willing to consider selling this parcel of real estate. Motion by Johnson, seconded by Marsik that Dodge County will be willing to consider selling this parcel of real estate to the City of Juneau, subject to approval of the County Board. Motion carried. It is the consensus of the Committee to receive and review an offer to purchase this parcel of real estate from the Juneau Community Development Authority.

Administrator Mielke reported that he will meet today with the roofing consultant regarding unexpected wet insulation that was found on the roof of the newer part of the Administration Building. Mr. Mielke further stated that more money may be needed to replace the wet insulation.

Administrator Mielke reported that a Resolution will be presented to the Building Committee at its April, 2016 meeting, for the Building Committee to approve and forward to the County Board for consideration at its April 19, 2016 meeting, a Resolution to engage Engberg Anderson Architects to provide architectural design services for the Dodge County Detention Facility pipe removal and replacement project.

Administrator Mielke provided an oral update on the Mid-Wisconsin Federated Library System. He reported that agenda topics for the Merger Study Committee meetings to be scheduled in April of 2016, will include consideration of updates and input from the team that is working on the merger related to the Wisconsin Federated System and the Eastern Shore System.

Administrator Mielke reported that the adopted 2016 budget contains funding for an additional operational review similar to the 2015 review of the Human Services and Health Department. There was discussion by the Committee as to whether or not it will be necessary to conduct an operational review in 2016, in light of the pending ERP Project. Motion by Johnson, seconded by Maly to not conduct an operational review in 2016, and to review, in one year after the ERP project has been completed, the need, if any, for an operational review. Motion carried.

## **DODGE COUNTY EXECUTIVE COMMITTEE**

April 4, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 4

The Committee considered and discussed the Ethical Advocate Proposal. Administrator Mielke gave an oral report on the Ethical Advocate Proposal. Administrator Mielke stated that the intent is to enhance the Dodge County Fraud Risk assessment process by providing a means for employees to provide anonymous confidential communication. Administrator Mielke further reported that Ethical Advocate has provided a proposal to Dodge County and an initial contract document. Administrator Mielke further reported that Corporation Counsel John Corey is in the process of reviewing the contract document and has had contact with the principal of Ethical Advocate to review the contract language, and that the cost for the first year, including a one-time set-up fee of \$500, is \$2,500.

The Committee considered and discussed the Claim for Damages submitted by Barbara Schuett, wherein a pick up truck she was operating sustained damage during a snow plowing operational on February 16, 2016. Mr. Mielke recommended that the Committee make a recommendation to the County Board to disallow this claim. Motion by Berres, seconded by Marsik to recommend to the County Board that it disallow the Claim for Damages submitted by Barbara Schuett. Motion carried.

The Committee considered and discussed the Claim for Damages submitted by Progressive Universal Insurance Company, as subrogee of Timothy Henson, wherein an automobile Timothy Henson was operating sustained damage during a snow plowing operation on January 13, 2016. Mr. Mielke recommended that the Committee make a recommendation to the County Board to disallow this claim. Motion by Maly, seconded by Berres to recommend to the County Board that it disallow the Claim for Damages submitted by Progressive Universal Insurance Company, as subrogee of Timothy Henson. Motion carried.

Amy Nehls provided an oral update regarding radio communications interference by Dane County. Ms. Nehls reported that Dane County is no longer interested in entering into a Memorandum of Understanding with Dodge County and that Dane County may be looking into obtaining a new radio communications channel.

Amy Nehls provided an oral update on the COOP Exercise scheduled for April 18, 2016. Ms. Nehls stated that the COOP Exercise scheduled for April 18, 2016 has been postponed until June 20, 2016. Ms. Nehls stated that the cloud software has not yet been tested and she wants to make sure that the software is up and running before initiating the COOP Exercise.

Amy Nehls stated that the Dodge County Emergency Management Department received a micro grant in the amount of \$2,995 from South Central Healthcare Association. Ms. Nehls further stated that she purchased two new AEDs with that grant money.

Corporation Counsel John Corey reported that he is busy reviewing contracts for various departments. Some of those contracts include a contract with Core BTS Inc., dealing with a HIPAA high tech compliance assessment, a contract with Ethical Advocate for an ethics hotline, and a GFOA contract that has been reviewed and signed by all parties.

Mr. Corey provided an oral update regarding the Offer to Purchase Monarch Lots 3, 4, 5, 7 and 8. Mr. Corey reported that representatives of Dodge County and the City of Beaver Dam held a conference with the Wisconsin Department of Natural Resources (WDNR) and that the WDNR stated that funds are available to conduct further site assessment and evaluation on these lots regarding contamination and to

## **DODGE COUNTY EXECUTIVE COMMITTEE**

April 4, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 4 of 4

develop and prepare a statement setting forth requirements for environmental remediation and soil management. On March 7, 2016, the Taxation Committee considered and discussed a proposed Resolution to authorize the submittal of an award application for Lots 3, 4, 5, 7, and 8, of the Plat of Monarch Development property located in the City of Beaver Dam, Dodge County, Wisconsin, by Russell Kottke, Chairman of the Dodge County Board of Supervisors, for WAM contractor services. After consideration and discussion of this proposed Resolution, it was the consensus of the Taxation Committee not to forward the proposed Resolution to the County Board.

Supervisor Frohling reported that on March 10, 2016, he attended a meeting of the Executive Committee of the Wisconsin Counties Association in Appleton, Wisconsin.

Supervisor Miller reported that on March 18, 2016 she attended a meeting of the Justice and Public Safety Steering Committee of the Wisconsin Counties Association in Madison, Wisconsin.

Supervisor Frohling reported that on March 11, 2016, he attended the Wisconsin Counties Association Board of Directors Meeting in Appleton, Wisconsin.

At 10:25 a.m., a motion was made by Johnson, and seconded by Maly, to convene in closed session. Before voting on the Motion, Chairman Kottke announced to all present that the purpose of the closed session will be to consider performance evaluation data and compensation of a public employee over which the Committee has jurisdiction and exercises responsibility, namely, James E. Mielke, Dodge County Administrator, and that Section 19.85(1)(c), of the *Wisconsin Statutes*, authorizes the closed session. A roll call vote was taken. Motion carried by unanimous vote of all members present.

There was consideration, deliberation and discussion concerning performance evaluation data and compensation of a public employee over which the Committee has jurisdiction and exercises responsibility, namely, James E. Mielke, Dodge County Administrator.

At 11:00 a.m., a motion was made by Johnson, and seconded by Maly, to reconvene in open session. A roll call vote was taken. Motion carried by unanimous vote of all members present.

Meeting adjourned at 11:00 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Monday, May 2, 2016 at 8:30 a.m.**

---

David Frohling, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**





TO: JAMES MIELKE, DODGE COUNTY ADMINISTRATOR  
FROM: GENEVIEVE COADY, JCEDC EXECUTIVE DIRECTOR  
SUBJECT: JCEDC STRATEGIC INITIATIVE  
DATE: FRIDAY, APRIL 22ND, 2016  
CC: RUSSELL KOTTKE, DODGE COUNTY BOARD CHAIRMAN  
DAVID FROHLING, DODGE COUNTY BOARD MEMBER

---

Dear Jim,

Enclosed is the requested information for two different scenarios for Dodge County to join the Glacial Heritage Development Partnership (GHDP) 2017-2021 Strategic Initiative. As you may know, the JCEDC is creating this new public-private nonprofit organization, the GHDP, which will lead and coordinate the area's strategic efforts in economic development, community development, and tourism. The plan is for an expanded JCEDC staff to manage implementation of GHDP's 5-year plan ("2017-2021 Strategic Initiative"), and for the organization to be funded by yet-be-secured private and public sector financial supporters.

As detailed in subsequent pages, the \$4.1 million 2017-2021 Strategic Initiative has 3 primary goals:

1. Workforce | Attract, Develop, and Align Talent
2. Businesses | Grow Businesses, Jobs, and Capital Investment
3. Marketing | Drive Communications & Tourism

It is the intention of the JCEDC to secure the input of regional leaders regarding the Initiative via the ongoing "Feasibility Study". The organization will then work to fund the five-year initiative via a high-speed capital campaign, and finally, move forward expeditiously to put the plan and funding to use by implementing the Initiative's three goals.

Please review the enclosed "Initiative Draft for Discussion" when you are able – any feedback you are able to provide would be most appreciated. The draft bylaws of GHDP are also enclosed for your review. The JCEDC is very interested to have your input, and your participation is sincerely appreciated. Please feel free to contact JCEDC Executive Director Genevieve Coady if you have any questions or concerns regarding this process. Her phone number is 920-342-1123 and her email is [genevievec@jcedc.net](mailto:genevievec@jcedc.net).

#### PROPOSED FORMAL COLLABORATIONS

Below are three scenarios for which Dodge County could join the public-private coalition building to support the GHDP Strategic Initiative. Under either scenario the work of the strategic plan and its benefits would extend through networking, programming, and marketing for economic development, community development, and tourism to the geographic areas described below. Each scenario is intended to provide an initial opportunity for the Dodge County leadership to explore a formal partnership with the work of GHDP for the term of 2017-2021. If the partnership is successful, either during the term or at its close, the partnership could be expanded through a number of avenues.

Developing a formal partnership with Dodge County would aim to have the GHDP Strategic Initiative and JCEDC staff supplement, not supplant, the work of existing Dodge County and its community's staff (including any existing staff charged with working on economic development, community development, and/or tourism. For communities without existing dedicated staff focused on

economic development, community development, our tourism, the JCEDC staff would serve as the lead support. For communities with dedicated staff in these areas the JCEDC staff would serve as background/secondary support in these areas. Some of the key areas where the JCEDC staff has served well in providing secondary support for these types of communities in Jefferson County are:

- Developing marketing materials for business attraction
- Doing research analysis for request for information for site selectors
- Doing research analysis (i.e. targeted retail market analysis, competitive analysis for business parks, demographic research for business requests, etc.)
- Providing grantwriting assistance for economic development grant applications
- Extending beyond a community's borders the networks needed to support local community and business leaders on a variety of topics (i.e. customer bases, supply chains, workforce needs, etc.)
- Extend reach of a community's brand awareness

#### SCENARIO ONE

For an amount of \$20,000 annually from 2017-2021, the southern third of Dodge County could join the GHDP Strategic Initiative with a contract for services. One seat on the GHDP Board of Directors would be established for a Dodge County representative. Existing JCEDC staff would cover the southern third of Dodge County for economic development, community development, and tourism support.

#### SCENARIO TWO

For an amount of \$70,000 annually from 2017-2021, the southern third and eastern half of Dodge County could join the GHDP Strategic Initiative with a contract for services. Two seats on the GHDP Board of Directors a potentially a seat on the GHDP Executive Committee would be established for a Dodge County representative. Existing JCEDC staff would cover the southern third and eastern half of Dodge County for economic development, community development, and tourism support. In addition, a new program manager would be placed in Dodge County to ensure proper support and coverage for this extended geographic area. This staff member would be well-trained in project management, business attraction, business expansion, and workforce development as it supports existing businesses. Dodge County would provide office space for this staff member, an in-kind donation that would also empower the staff member to closely work with the leadership and staff of Dodge County.

#### SCENARIO THREE

For an amount of \$85,000 annually from 2017-2021, all of Dodge County could join the GHDP Strategic Initiative with a contract for services. Three seats on the GHDP Board of Directors a potentially a seat on the GHDP Executive Committee would be established for a Dodge County representative. Existing JCEDC staff would cover all of Dodge County for economic development, community development, and tourism support. In addition, a new program manager would be placed in Dodge County to ensure proper support and coverage for this extended geographic area. This staff member would be well-trained in project management, business attraction and expansion, and workforce development as it supports existing businesses. Dodge County would provide office space for this staff member, an in-kind donation that would also empower the staff member to closely work with the leadership and staff of Dodge County.

Best Regards,

*Genevieve Coady, AICP, PhD*  
Executive Director, JCEDC

*Benjamin Wehmeier*  
Jefferson County Administrator

*James Schroeder*  
Jefferson County Board Chairman

*Watertown Mayor John David*  
JCEDC Chairman

**BYLAWS  
OF  
GLACIAL HERITAGE DEVELOPMENT PARTNERSHIP, INC.**

**ARTICLE I - THE CORPORATION**

- 1.1 Responsibilities. GLACIAL HERITAGE DEVELOPMENT PARTNERSHIP, Inc. (the "Corporation") is a non-stock corporation organized under the laws of the State of Wisconsin. It is the responsibility of the Corporation to carry out its corporate purposes in a manner that is consistent with the Corporation's Articles of Incorporation.
- 1.2 Purposes. The Corporation is organized and shall at all times be operated on a not-for-profit basis and exclusively for charitable, scientific, literary, and educational purposes, as described in § 501(c)(3) of the Internal Revenue Code of 1986, or the corresponding provision of any future United States Internal Revenue Law ("IRC"), and the regulations thereunder for the benefit of or to carry out the purposes of the qualified organization specified herein. The Corporation's purpose is to benefit the Jefferson County area and its citizens, exclusively for charitable and educational purposes, including: (i) to provide relief of poverty; (ii) the elimination of prejudice; (iii) the lessening of neighborhood tensions; and (iv) the combating of community deterioration, by fostering business retention, recruitment and development in the Jefferson County area.
- 1.3 Corporate Offices. The Corporation shall have and continuously maintain in this state a registered office and a registered agent whose office address is identical with such registered office, and may have such other offices within or without the State of Wisconsin as the Board of Directors may from time to time determine.
- 1.4 Corporate Distributions and Dissolution. The Corporation shall be authorized to make distributions or other payments to another domestic or foreign corporation, as provided in § 181.1302(3) and (4) of the Wisconsin Statutes, as amended; provided, however, that no such distribution or payment shall be made unless:
- 1.4.1 Such distribution is approved by the Board of Directors; and
- 1.4.2 At the time of such distribution or payment, all of the following are true:
- (a) The distribution or other payment is made in accordance with the purposes of the Corporation, as set forth in Section 1.2 above;
  - (b) Notwithstanding the distribution or payment, the Corporation would be able to pay its debts as they become due in the usual course of its activities, and the Corporation's total assets would equal at least the sum of its total liabilities; and
  - (c) The recipient of such distribution or payment may not distribute any part of its income to members, directors, or officers and is exempt from taxation

under IRC § 501(a) as an organization described in IRC § 501(c)(3) or exemption from taxation under IRC § 115.

- 1.4.3 Upon the dissolution of the corporation, after payment of all just debts and obligations, the remaining assets shall be transferred and/or distributed in a manner approved by the Board of Directors to another entity organized exclusively for exempt purposes within the meaning of Section 501(c)(3) of the Code for use solely for purposes within the meaning of Section 501(c)(3) of the Code. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organizations or organizations, as the court shall determine, which are organized and operated exclusively for such purposes.

## **ARTICLE II - MEMBERS**

The Corporation shall have no members and shall be governed by its Board of Directors.

## **ARTICLE III- BOARD OF DIRECTORS**

- 3.1 **Role.** The Board of Directors of the Corporation shall direct the activities and resources of the Corporation so that they serve the purposes of the Corporation. Directors shall not be compensated for serving as directors but may be reimbursed for expenses incurred while serving as directors.
- 3.2 **Composition.**
- 3.2.1 **Number and Composition of Directors.** The number of voting directors of this Corporation shall be an odd number up to 41.
- 3.2.2 **Ex Officio Directors.**
- (a) The public-sector ex-officio voting directors shall be the Jefferson County Economic Development Consortium ("JCEDC") Board of Directors with voting rights and the Jefferson County Administrator.
  - (b) The JCEDC Executive Director, the Community Development Authority Directors, and the Chamber of Commerce Executive Directors shall serve as ex-officio non-voting directors.
- 3.2.3 **Private-Sector Directors.** The number of elected directors from the private-sector shall be up to 29 voting directors. The ex-officio voting directors shall elect the private-sector directors from candidates recommended by the Executive Committee. The Board of Directors will endeavor to have at least one director from each of the following economic industry sectors: Finance, Tourism, Manufacturing, Education, Healthcare, Agribusiness, Small Business, Retail, Non-Profit/Charity and Construction/Real-Estate. The Board of Directors will also endeavor to represent each of the eight member communities with the following representation based on population within the Jefferson County area:

(a)	Cambridge	One Director
(b)	Fort Atkinson	Three Directors
(c)	Jefferson	Two Directors
(d)	Johnson Creek	One Director
(e)	Lake Mills	One Director
(f)	Waterloo	One Director
(g)	Watertown	Five Directors
(h)	Whitewater	Three Directors

Each private-sector director shall be elected to a three-year term except for the initial private-sector directors who will have a term between one and three years as determined and set by the Executive Committee upon recommendation to the ex-officio directors (so the private-sector directors will have staggered terms). Each private-sector director shall serve until such director's successor shall have been duly elected or until such director's death, resignation, or removal. Private-sector directors may serve up to 3 consecutive terms.

3.2.4 Vacancies. Vacancies of the private-sector directors due to death, resignation, or other cause shall be filled during the term pursuant to the procedures of the Executive Committee and the ex-officio voting directors set forth herein. The succeeding director shall serve the remaining term of the preceding director.

3.2.5 Resignation and Removal. A director may resign at any time by giving written notice of such resignation to the chairperson or Secretary of the Board of Directors. A director may be removed at any time by a majority vote of the remaining directors.

3.3 Responsibilities of Directors. The business of the Corporation shall be governed by its Board of Directors. In addition to the functions provided by the Wisconsin Statutes for Non-Stock Corporations organized under Chapter 181, the functions and responsibilities of the Corporation's Board of Directors shall include the following:

3.3.1 To engage in activities in furtherance and support of the charitable, scientific, literary, and educational purposes endeavors of the Corporation;

3.3.2 To develop, recommend and keep current the management and operations consistent with and in furtherance of the mission, vision and purposes of the Corporation and to direct the activity and resources of the Corporation so that they serve the purposes of the Corporation;

3.3.3 To review and approve a strategic plan and the annual budgets for the Corporation;

3.3.4 To review the progress of programs of the 5-year strategic plan;

3.3.5 To provide guidance on economic development goals and activities;

3.3.6 To serve as area economic development ambassadors for the Corporation;

- 3.3.7 To develop and recommend financial performance criteria for the Corporation consistent with the financial plan; and
- 3.3.8 To perform any and all other acts and functions involving the governance of the Corporation.

Any action taken with respect to items above shall be taken by the affirmative vote of at least a simple majority of those directors present at a meeting duly called with a quorum present.

3.4 Meetings and Actions by the Board of Directors.

- 3.4.1 Annual Meeting. The annual meeting of the Corporation's Board of Directors shall be held during such month and at such time and place as the Board of Directors may determine, for the purpose of electing officers and for the transaction of such other business as may come before the meeting. The day fixed for the annual meeting shall not be a legal holiday in the State of Wisconsin.
- 3.4.2 Quarterly Meetings. The Board of Directors shall hold quarterly meetings, at such date, time and place as shall be designated by the Board of Directors on an annual basis.
- 3.4.3 Special Meetings. Special meetings of the Board of Directors may be called by the Corporation's chairperson or upon the written request of at least five or more of the directors then in office. Notice of special meetings shall specify the purpose of the meeting and shall be delivered to each director at least 7 days prior to the date of the meeting, unless notice of the meeting is waived. Waiver of notice of a meeting may be given if it is set forth in writing, signed by the director entitled to notice and filed in the minutes of the corporate records. A director's attendance at or participation in a meeting shall be deemed to waive any required notice of the meeting unless the director upon arriving at the meeting or before the vote on a matter not noticed objects to the lack of notice and does not thereafter vote for or assent to the objected action.
- 3.4.4 Quorum at Board Meetings. For all meetings of the Board of Directors a quorum shall be a majority of the voting directors then serving.
- 3.4.5 Meeting by Telephone or Other Electronic Means. The Board of Directors may permit any or all directors to participate in a meeting or to conduct its meeting through the use of any means of communication by which any of the following occurs: (i) all participating directors may simultaneously hear each other during the meeting; or (ii) all communication during the meeting is immediately transmitted to each participating director and each participating director is able to immediately send messages to all other participating directors. If a meeting will be conducted through the use of any means described in this Section 3.4.5 all participating directors shall be informed that a meeting is taking place at which official business is being conducted.

3.4.6 Voting. Each voting director shall be entitled to cast one vote on all matters presented to the Board of Directors. Voting by proxy is not permitted.

3.4.7 Required Vote for Action. The affirmative vote of a majority of the voting directors present at a meeting at which a quorum exists shall be the act of the Board of Directors, except to the extent that a greater proportion is required by the Wisconsin Statutes or these Bylaws.

3.5 Committees of the Board of Directors.

3.5.1 Committees Generally. Committees are designed to facilitate the actions of the Board of Directors and enable it to function more efficiently and effectively. Committees shall meet at the time and place designated by the chairperson of each such committee.

3.5.2 Types of Committees. Standing or special committees may be created or terminated at any time by resolution of the Board of Directors, and shall continue until dissolved by the Board of Directors.

3.5.3 Composition of Committees. The Executive Committee shall appoint committee members and committee chairpersons. Each committee shall include at least two voting directors. Committee members are not required to be directors. The chairperson shall serve as an ex-officio voting member of all committees. Committee members shall serve at the pleasure of the Board of Directors.

3.5.4 Responsibilities, Authority and Accountability of Committees. Except as otherwise provided or as specifically determined by the Board of Directors, committees shall have the responsibility of achieving their purpose described in these Bylaws or the action creating them, shall exercise the authority reasonably necessary to achieve these responsibilities, and shall account to the Board of Directors directly. The authority of any committee shall be subject to such limitations as may be imposed by the Board of Directors and the law and no committee is authorized to take any of the following actions:

- (a) Fill vacancies on the Board of Directors or any committee thereof; and
- (b) Elect any officer or director.

3.5.5 Committee Rules, Procedures and Action. Each committee shall keep minutes of its meetings, and may adopt rules for its own governance not inconsistent with these Bylaws or the acts of the Board of Directors.

- (a) Quorum at Committee Meetings. For all committee meetings, a quorum shall be a majority of committee members then serving.
- (b) Meeting by Telephone or Other Electronic Means. Any or all committee members may participate in meetings of the committee or a committee may conduct its meetings through the use of any means of communication by



which any of the following occurs: (i) all participating committee members may simultaneously hear each other during the meeting; or (ii) all communication during the meeting is immediately transmitted to each participating committee member and each participating committee member is able to immediately send messages to all other participating committee members. If a meeting will be conducted through the use of any means described in this Section 3.5.5(b) all participating committee members shall be informed that a meeting is taking place at which official business is being conducted.

- (c) Voting. Each voting committee member is entitled to cast one vote on all matters presented to the committee. Voting by proxy is not permitted.
- (d) Required Vote for Action. The affirmative vote of a majority of the voting committee members present at a meeting at which a quorum exists shall be the act of the committee.

### 3.5.6 Standing Committees.

- (a) Executive Committee. The Executive Committee will have monthly meetings and have the following role and responsibilities:
  - 1) To provide on-going guidance on economic development goals and activities;
  - 2) To approve employment and conduct annual work evaluations of JCEDC Executive Director in conjunction with the Jefferson County Human Resources Committee; and
  - 3) To approve capital expenditures and contracts in excess of a two-year-duration or \$10,000.
  - 4) To recruit, evaluate, prepare and recommend candidates to the Board of Directors.

Members of the Executive Committee will consist of the following:

- 1) Chairperson
- 2) Vice Chairperson
- 3) Treasurer
- 4) Secretary
- 5) Immediate Past Chairperson (when available)
- 6) Director at Large
- 7) Leadership Council Chair
- 8) Manufacturing Council Chair
- 9) Entrepreneurship Council Chair
- 10) JCEDC Board Chairperson
- 11) Jefferson County Administrator
- 12) JCEDC Executive Director (Non-Voting)



- (b) Audit Committee. The Audit Committee consists of the Treasurer and at least two other directors. The Audit Committee reviews and assesses financial principals and reporting, risks and controls, and external and internal auditors. The Audit Committee shall report to the Board of Directors at least annually.
- (c) Leadership Council Committee. The Leadership Council consists of individuals and representatives of entities that contribute to the Corporation at least \$5,000 annually. Leadership Council members may serve a one year membership during the year in which they contribute. The Leadership Council will oversee and have control of a fund created by the Board of Directors (the "Emerging Opportunities Fund"). The Leadership Council may use the Emerging Opportunities Fund's assets up to the amount designated by the Board of Directors annually to respond to opportunities within the community, forward-thinking initiatives to leverage positive change for economic development of the region and other projects consistent with the Corporation's mission. Emerging Opportunities Fund investment strategies include projects to move and shape public opinion on sensitive issues relating to the region's capacity to grow, focused efforts to remove stubborn or difficult barriers to growth, and large-scale projects that capture the community's imagination and enhance quality of life for the entire area.

#### **ARTICLE IV- OFFICERS OF THE CORPORATION**

##### **4.1 Designation of Corporate Officers.**

4.1.1 Officers. The officers of the Corporation shall be as follows:

- (a) A chairperson;
- (b) A vice chairperson;
- (c) A secretary;
- (d) A treasurer; and
- (e) Such other officers or assistant officers as may be deemed necessary or appropriate by the Board of Directors.

4.1.2 Qualifications. The chairperson, vice chairperson, secretary and treasurer must be selected from among the voting directors of the Corporation. Any two offices may be held by the same person except chair and vice chair and chair and secretary.

4.2 Chairperson. The chairperson shall preside over meetings of the Board of Directors, and shall have all of the responsibilities and shall exercise all of the authority that this office customarily requires. The chairperson shall serve as an ex-officio member of all board

committees, and shall perform such additional duties as may be assigned by the Board of Directors.

- 4.3 Vice Chairperson. In the absence of the chairperson, or in the event of the chairperson's inability or refusal to act, the vice chairperson shall chair meetings of the Board of Directors and shall perform such other duties as may be delegated to the vice chairperson from time to time by the Board of Directors or the chairperson. The vice chairperson is accountable to the chairperson.
- 4.4 Secretary. The secretary shall be responsible directly or indirectly for executing all of the duties incident to the office of board secretary, and such additional duties as may be assigned by the Board of Directors.
- 4.5 Treasurer. The treasurer shall be responsible directly or indirectly for executing all of the duties incident to the office of treasurer, and such additional duties as may be assigned by the Board of Directors.
- 4.6 Other Officers & Assistant Officers. Other officers and assistant officers shall perform such duties as shall be assigned to them by the officer to whom they are assistant or by the Board of Directors.
- 4.7 Election and Term of Office of the Officers.
- 4.7.1 Election. The officers of the Corporation shall be elected annually by the Board of Directors.
- 4.7.2 Term. After initial election, the officers shall hold office for a period of one year or until his or her successor has been elected.
- 4.8 Resignation and Removal.
- 4.8.1 Resignation. An officer of the Corporation may resign at any time by filing a written resignation with the secretary.
- 4.8.2 Removal. The officers of the Corporation may be removed at any time, with or without cause, by the Chairperson or the Board of Directors.

## **ARTICLE V - FISCAL MATTERS**

- 5.1 Fiscal Year. The fiscal year of the Corporation shall commence on January 1<sup>st</sup> of each year.
- 5.1.1 Financial Transactions. The chairperson and treasurer and his/her express designees shall be authorized to execute documents and enter into financial transactions if approved as follows:
- (a) In accordance with these bylaws, the financial transactions approval guidelines established for the Corporation; or

- (b) If not addressed in these bylaws, the financial transaction approval guidelines established for the Corporation, by specific resolution of the Board of Directors.
- 5.2 Budgets. The treasurer shall work with the JCEDC Executive Director to prepare or oversee the preparation of annual capital and operating budgets for the Corporation, to be submitted to the Board of Directors for review and approval.
- 5.3 Checks, Drafts, Wire Transfers. All checks, drafts, wire transfers of funds, other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation or to the Corporation, shall be signed or endorsed by such officers or agents of the Corporation and in such manner as shall be determined by resolution of the Board of Directors.
- 5.4 Deposits. All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as shall be determined by resolution of the Board of Directors.
- 5.5 Maintenance of Records. The Corporation shall keep correct and complete books and records of account and of the activities of the Corporation. Such records shall be open to inspection upon the demand of any director.

#### **ARTICLE VI - MISCELLANEOUS PROVISIONS**

- 6.1 Conflicts or Duality of Interest. The Board of Directors shall adopt and always maintain a written conflict of interest policy (the "Policy") that is consistent with best practices for charitable organizations. All directors, officers and committee members shall sign, as a condition to serving the Corporation in his or her respective role, a statement agreeing to be bound by the terms of the Policy. Pursuant to the Policy, any director, officer or committee member having a material financial interest in a contract or other transaction presented to the Board of Directors or a committee thereof for authorization, approval or ratification shall make a prompt, full and frank disclosure of such person's interest to the Board of Directors or committee prior to its acting on such contract or transaction.
- 6.2 General Liability. No director, officer, or committee member of the Corporation, or other person, shall contract or incur any debts on behalf of the Corporation other than in the regular course of employment, or in any way render the Corporation liable, unless authorized. No officer, director, committee member, or employee of the Corporation is authorized to promise the moral or financial support of the Corporation for any charitable or other objective, unless authorized.
- 6.3 Indemnification. The Corporation shall indemnify officers, directors, employees, committee members and volunteers to the maximum extent permitted by applicable law. In all determinations relating to indemnification, the presumption shall be for indemnification.

**ARTICLE VII - AMENDMENTS**

- 7.1 Amendment Procedure. The articles of incorporation of the Corporation and these Bylaws may be altered, amended, restated or repealed, and new articles of incorporation or Bylaws may be adopted, by majority vote at any regular or special meeting of the Board of Directors. At least seven days prior to any regular or special meeting at which any amendment is to be considered, due notice of the intention to amend and a copy of the proposed amendment or amendments shall be provided to the Board of Directors of the Corporation.
- 7.2 Review of Bylaws. These Bylaws shall be reviewed in their totality for currency and completeness in odd-numbered years, or more frequently if appropriate, by the board or its designee.

APPROVED:\_\_\_\_\_

26225839\_3.DOC





## A Strategic Initiative 2017-2021

### Draft for Discussion - Spring 2016

Proposed for the Consideration of the Leaders of the Jefferson County area by the Jefferson County Economic Development Consortium and by the:

#### **2017-2021 GHDP Feasibility Study Steering Committee**

**Mike Wallace**  
CEO,  
Fort Healthcare

**Jim Seidl**  
Executive Vice President,  
Greenwood State Bank

**Tina Crave**  
CEO & President,  
Greater Watertown  
Community Health  
Foundation

**Nate Salas**  
President,  
Partnership Bank

**John David**  
JCEDC Chairman,  
Mayor,  
City of Watertown

**Mark Johnsrud**  
JCEDC Vice Chairman,  
Village Administrator,  
Village of Johnson Creek

**Steve Wilke**  
JCEDC Secretary,  
City Administrator,  
Lake Mills

**Timothy Freitag**  
JCEDC Board Member,  
City Administrator,  
City of Jefferson

**Linda Bagley-Korth**  
JCEDC Board Member,  
Economic Development,  
Village of Cambridge

**Matt Trebatoski**  
JCEDC Board Member,  
City Manager,  
City of Fort Atkinson

**Pat Cannon**  
JCEDC Board Member,  
CDA Director,  
City of Whitewater

**Mo Hansen**  
JCEDC Board Member,  
Clerk/Treasurer,  
City of Waterloo

**Glen Borland**  
JCEDC Board Member,  
County Board Supervisor

**Augie Tietz**  
JCEDC Board Member,  
County Board Supervisor

**Jim Mode**  
JCEDC Board Member,  
County Board Supervisor

**Benjamin Wehmeier**  
County Administrator,  
Jefferson County

**Genevieve Coady, AICP, PhD**  
Executive Director,  
Jefferson County Economic  
Development Consortium

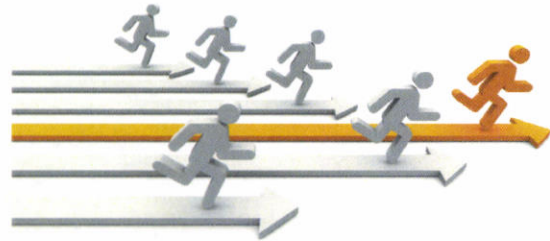




## IT'S TIME TO GO TO THE NEXT LEVEL

The Jefferson County Economic Development Consortium (JCEDC), including the member communities of Cambridge, Fort Atkinson, Jefferson, Johnson Creek, Lake Mills, Waterloo, Watertown, and Whitewater, was founded more than a decade ago to proactively drive area economic growth. The JCEDC provides direct services to businesses in the areas of alternative business finance, location consulting, workforce recruitment, expansion and investment decision-making, and beyond.

For the last several years, the JCEDC has conducted a national review of economic development, community development, and tourism best practices and considered how it might take the organization and its impact to the next level. Why? Because these sectors today are highly competitive, with competitor communities and regions pursuing new jobs, investment, and brand awareness through aggressive tactics to attract new businesses, retain / expand their existing companies, and grow new companies from the ground up. Many communities—both larger and smaller than the Jefferson County area—have launched ambitious multi-year programs to gain a competitive advantage and ensure they are on the winning side of the continuing economic rebound and beyond.

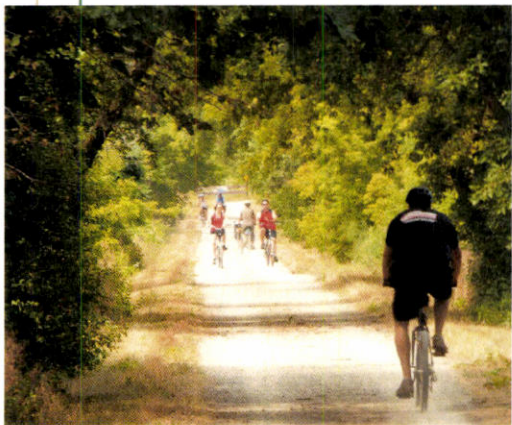


**JCEDC leadership has concluded that the right approach is for the public sector to partner with and engage the private sector in developing, funding and implementing a dynamic new strategic initiative for economic development, community development, and tourism.**

**As an initial matter, the JCEDC is creating a public-private nonprofit organization, the “Glacial Heritage Development Partnership” (GHDP),** which will lead and coordinate the area’s strategic efforts in economic development, community development, and tourism. The plan is for an expanded JCEDC staff to manage implementation of GHDP’s 5-year plan (“2017-2021 Strategic Initiative”), and for the organization to be funded by yet-be-secured private and public sector financial supporters.

As detailed in subsequent pages, the \$4.1 million 2017-2021 Strategic Initiative will:

- Dramatically strengthen our capacity to attract jobs, talent, investment and ideas
- Improve state, national, and international awareness regarding the benefits of visiting and locating in the area
- Align our communities, businesses, and economic development partners in pursuit of our shared economic development, community development, and tourism goals
- Result in significant business growth, job creation, higher average wages, increased tax base, millions in new capital investment, and an improved sustainability and quality of life for the Jefferson County area



## OUTDOOR RECREATION OPPORTUNITY

GHDP believes the Jefferson County area is and should be viewed as the outdoor recreation epicenter of the Midwest – the premiere tourist destination and economic hub for outdoor recreation in the greater region. Accordingly, GHDP has included in the Initiative a variety of strategies and tactics designed to strengthen the area’s outdoor recreation offerings, capitalize on these by attracting and retaining talent predisposed to locate near such opportunities, and nurture the area’s tourism and outdoor recreation manufacturing economic sectors. GHDP believes that our strategic economic location plus the high quality of life that comes with outdoor recreation opportunities can and will add up to a niche economic (and tourism) brand that will resonate regionally and nationally to strong economic effect and an improved quality of life for all businesses and residents alike.



## THE THREE-GOAL INITIATIVE

This Initiative is about taking the Jefferson County area to the next level of economic competitiveness. It reflects a proactive, intentional, and coordinated approach to economic development, community development, and tourism and is consistent with best practice in the industry. Each goal has a set of actionable strategies and measurable outcomes.

The Three Goals addressed in subsequent pages are:

1. **Workforce** | Attract, Develop, and Align Talent
2. **Businesses** | Grow Businesses, Jobs and Capital Investment
3. **Marketing** | Drive Communications & Tourism

## GOAL 1 WORKFORCE | ATTRACT, DEVELOP, AND ALIGN TALENT

### PROJECTED OUTCOMES

- Question to Employers: What outcomes do you recommend? We plan to develop appropriate metrics and track/report progress.

### STRATEGIES

**Attract Talent** | Develop and implement a comprehensive marketing program to attract talent to the Jefferson County area. Sample tactics include:

- **Job Fair** | Host an annual premiere regional job fair
- **Special Focus** | Include a special focus on employees seeking outdoor recreation opportunities
- **HR Departments** | Partner with and provide information to company HR departments to assist them in selling the Jefferson County area
- **Rural Transportation** | Ensure the availability of workers by developing solutions for rural transportation challenges
- **Workforce Design** | Work with WMEP to educate and assist area employers on market-rate workforce design

**Develop & Align Talent** | Ensure the skills of the workforce match employers' needs. Sample tactics include:

- **Labor Study** | Conduct an area-wide labor force study to determine unmet employer needs and the profile of underemployed and unemployed workers in area
- **Align Programming** | Communicate the results of the study to area workforce development partners and assist in aligning programming to area workforce needs
- **Connect. Connect. Connect.** | Connect Jefferson County area employers and employees to:
  - Workforce programs of interest provided by MadREP, M7, and other workforce partners
  - Area educational institutions and programs to ensure employer and employee needs for licensed trades folk, certified employees, and college graduates are met
- **Youth Apprenticeships** | Increase the number of companies and high school students utilizing youth apprenticeships by annually convening for a strategy session area K-12, workforce development board, and higher education institution leaders (supported by BRE program)
- **Soft Skills** | Improve and expand soft-skill (financial literacy, etc.) education programs for students and employees (supported by BRE program)
- **Employee Health** | Support employers in their efforts to improve the health of employees. Sample tactics include:
  - In conjunction with area health providers and employers, develop a healthy-employee program (i.e. Step Challenge)
  - Support efforts to grow pedestrian commuting opportunities through the area trail system



## GOAL 2 BUSINESSES | GROW BUSINESSES, JOBS, AND CAPITAL INVESTMENT

### PROJECTED OUTCOMES

- Create or retain 4,000 jobs
- Grow new planned commercial and industrial investment by \$100M

### STRATEGIES

**Entrepreneurs & Startups** | Develop and implement an early-stage entrepreneurship program that connects high-potential startups to resources inside and outside the Jefferson County area. GHDP recognizes the important role of area chambers in providing support to startups and small businesses. GHDP intends to supplement these and serve as an area liaison to regional resources.

- **PoC for Startups** | Serve as the area Point of Contact (PoC) for entrepreneurs to assess their initial needs and refer them to existing support programs such as SCORE, Small Business Development Center (SBDC), Gener8r (accelerator), Starting Block (incubator), MadREP, M7, UW-Whitewater's Innovation Center, etc.
  - Establish formal collaboration with area chambers and support their efforts to serve as additional area PoCs for entrepreneurs
- **Incubation Space** | Develop an area incubator that provides programs, services, and space (co-working space, office space, incubation space for manufacturing, etc.)
- **Entrepreneurship Council** | Establish the Area Entrepreneurship Council – a group of area entrepreneurs in need of targeted programming, networking, and support
- **Network Outside Area** | Plug GHDP into Madison and Milwaukee's entrepreneurial ecosystems and promote MadWaukeee region's programs (i.e. angel networks, experts, etc.) to local entrepreneurs
- **Outdoor Business** | Start a "How to Start an Outdoor Business" program
- **Funding** | Develop locally-sourced, non-traditional public and private funding sources (i.e. revolving loan funds, private investor network, etc.) to support small business growth



**Business Retention & Expansion** | Develop and implement a business retention and expansion program that connects existing businesses to resources inside and outside the Jefferson County area.

- **Retention & Expansion Interviews** | Implement a robust business retention and expansion interview program with JCEDC staff conducting at least 100 interviews per year with major employers. **GHDP intends to invite area chambers** to partner in this program and interview local small businesses.
- **Direct Expansion Assistance** | Provide direct support to businesses looking to expand by providing assistance with incentives, property identification and acquisition, etc.
- **Manufacturing Council** | Create Area Manufacturing Council to support area manufacturing executives through CEO round table and lunch & learn sessions on manufacturing-specific topics
- **BRE Survey** | Conduct an annual business survey (in coordination with MadREP) to identify collective business challenges and growth opportunities, and communicate aggregate results to area partners
- **Business Alliance** | Launch Jefferson County Area Business Alliance (JCABA), in partnership with area chambers, to bring the area's business community together. JCABA will host quarterly area-wide education seminars and networking events, and host an annual State of the Area's Economy event.
- **RLF Program** | Administer the Jefferson County Revolving Loan Fund (RLF) - a low-interest loan program available to existing businesses looking to expand in Jefferson County
- **Regional Alliances** | Invest in and partner with MadREP and M7 for the services they provide to GHDP and area employers
- **Government Affairs** | Annually meet with state and federal legislators for an economic development update and discussion



**Business Attraction** | New business attraction efforts will focus within the upper Midwest and collaborate with regional economic partners to attract businesses nationally and internationally.

- **Targeted Sectors** | Focus marketing and business attraction efforts on the following industry sectors:
 

◦ Agribusiness	◦ Food Processing
◦ Advanced Electrical	◦ Outdoor Recreation
◦ Bioenergy	◦ Healthcare
- **Prospect Identification**
  - Identify businesses looking for expansion locations in targeted industry sectors within a 3-hour radius
  - Meet with existing businesses to explore opportunities to attract their supply chain partners
- **Symposium** | Host a regional symposium in Johnson Creek for developers and site selectors to hear area development trends and opportunities
- **Site & Demographic Info** | Maintain database of demographic and site information for community leaders, business executives, and site selectors
- **Marketing Partners** | Work with MadREP, M7, WEDC to develop and maintain robust relationships with regional, national, and global site selectors, developers, and commercial/industrial realtors including annual familiarization tours of area assets and opportunities
- **Trade Shows** | Attend key Midwest industry trade shows and events in the targeted sectors (above) and coordinate with regional and state economic development partners on attending national and global events
- **Special Focus** | Focus on growing the outdoor recreation manufacturing industry - host a Midwest outdoor recreation manufacturing trade show, etc.
- **Med College** | Continue to advocate for the establishment of Wisconsin's third medical school (osteopathic) to be in Jefferson
- For additional information on specific business attraction marketing tactics, see Goal 3



**Area Assets & Infrastructure** | GHDP will work to further develop the infrastructure necessary for economic growth.

- **Site Readiness** | Drive efforts with local and regional economic development partners to develop industrial and commercial properties
- **Transportation Plan** | Work with area partners to develop a regional transportation plan that drives the development of key economic infrastructure in the area
- **Rail** | Continue participation in the Wisconsin River Rail Transit Commission
- **Outdoor Amenities** | Support area and regional partners (especially the Rock River Trail Initiative group, County Parks, and the Glacial Heritage Area, Discover Dodge, and JCTC) on continued development of outdoor recreation amenities desired by area workers and employers
- **Revitalization** | Connect Chambers, RDAs, and CDAs to resources for revitalization programs and incentives
- **Brownfields** | Develop and grow the area's brownfields program to redevelop key properties for economic development

**Community Development** | GHDP will work to further develop the infrastructure necessary for economic growth.

- **Retail** | Support local targeted retail attraction programs with area commercial brokers
- **Homebuyer Programs** | Administer the homebuyer grant programs and counseling in the area
- **Financial Literacy** | Develop programming to increase financial literacy of area residents
- **Housing Gap** | Conduct a housing gap analysis - support area communities in advocating to developers to fill gaps in targeted geographic areas

**Emerging Opportunities Fund** | GHDP will apply capital to forward-thinking initiatives for the region's economy.

It is likely that, during the life of this five-year Initiative, opportunities and challenges unforeseen at the time of the Initiative's creation will arise. GHDP must be in a position to respond to these without jeopardizing planned components of the Initiative, and without having to go back to the community repeatedly with urgent funding requests.

An "Emerging Opportunity Fund" is an appropriate and widely used method of "planning for the unforeseeable." This fund will be used to support forward-thinking initiatives to leverage positive change for economic development of the region. Potential opportunities include projects that aid the region's capacity to grow, focused efforts to remove stubborn or difficult barriers to growth, and large-scale projects that capture the community's imagination and enhance the quality of life for the entire area.

A Leadership Council comprised of individuals and representatives of entities that contribute (at least \$5,000 annually) to GHDP will oversee the Emerging Opportunities Fund.



## GOAL 3 MARKETING | DRIVE COMMUNICATIONS & TOURISM

### EXPECTED OUTCOMES

- Triple GHDP social media and website hits
- Increase hotel patronage by 15%

### STRATEGIES

**Communications** | The GHDP brand will raise regional awareness of the area's tourism and economic development assets. The five-year goal for brand penetration for economic development audiences will be the upper Midwest.

- **Branding Campaign** | Develop / implement a regional branding and marketing campaign designed to enhance the area's image as an ideal location within the Chicago-Milwaukee IQ Corridor for outdoor recreation and small town living, both for increasing tourism and driving economic development
  - **Tactics** | Update and strengthen existing branding plan with multi-channel tactics
  - **Materials** | Develop a set of marketing materials for area economic development and tourism; work with regional partners to further the reach of these materials
  - **Communications Committee** | Launch a GHDP Communications Committee to oversee the branding campaign
  - **Promotions** | Support and promote events that build and strengthen outdoor recreation brand
- **Ongoing Communications** |
  - **Website** | Upgrade website and social media platforms to targeted audiences (i.e. site selectors, community leaders, tourists, residents, etc.)
  - **Dashboard** | Maintain an online dashboard of key economic, tourism, and community development indicators to track impact of programs to overall goals
  - **Promotions** | Promote area successes in regional and national publications
  - **E-News** | Publish quarterly newsletters highlighting the area's economic success stories, programs, and news
  - **Presentations** | Regular updates to area local governments, nonprofits, and community organizations
  - **Coordination** | Coordinate announcements with MadREP and M7



**Tourism** | The GHDP will serve as the tourism lead for the Jefferson County area - including the Glacial Heritage Area and Southern Dodge County.

- **Designated Marketing Org** | Serve as the designated marketing organization (DMO) for the area (a Wisconsin Department of Tourism designation) - coordinating and implementing the area's branding campaign
- **Tourism App** | Develop outdoor recreation and tourism app to promote recreation opportunities in the area and to support the local tourism industry
- **Business Engagement** | Launch the Outdoor Recreation Business Engagement Plan to engage the private sector in continued support of outdoor amenities in the area - partner with GHA, County Parks, Wisconsin DOT, Tourism, WEDC, and DNR departments
- **Multi-Channel Promotions** | Promote area's top community and outdoor recreation assets and events to audiences within a 200 mile radius through multiple media channels
  - **Tourism Guide** | Support the Jefferson County Tourism Council (JCTC) on their Tourism Guide

### Investor Relations |

Investor confidence in the Initiative will only be maintained through the highest level of transparency, communications and accountability. It will also require that the Jefferson County area's "first team" of business and elected leaders take an active role in keeping the Initiative on task, on time, and on budget. Specific oversight of the Initiative will be vested in the Board of Directors of GHDP, which will evolve more fully after funds have been committed. The Board of Directors will be comprised of individuals whose financial and leadership investment clearly identifies their commitment to the program's success.

## LOOKING FORWARD...

### PROPOSED STAFFING

CEO | Genevieve Coady, AICP, PhD  
VP of Business Development | To Be Filled  
Manager of Marketing and Communications | To Be Filled  
Manager of Community Development | RoxAnne Witte  
Communications Assistant | To Be Filled



### PROPOSED INITIATIVE BUDGET

The JCEDC preliminarily estimates that \$4.1 million will be needed to implement the three goal strategy. This budget is being vetted through this feasibility study process. A final capital campaign goal will be identified later this spring.

1. \$800,000 | Attract, Develop, and Align Talent
2. \$2,200,000 | Grow Businesses, Jobs, and Capital Investment
3. \$1,100,000 | Drive Communications and Tourism

### ECONOMIC IMPACT / BENEFITS OF THE PROPOSED INITIATIVE

The 2017-2021 Initiative – IF adequately funded - will result in a variety of tangible and intangible benefits to the region. The most visible of these are new / retained jobs and new / retained capital investment.

As this initial “Feasibility Study” phase moves forward to a campaign, GHDP intends to conduct a full economic impact analysis of new job creation and capital investment. In the meantime, it is appropriate to highlight the primary economic development, community development, and tourism outcomes that will be associated with successful implementation of the Initiative.

These outcomes include:

- New businesses and expanded existing businesses in the Jefferson County area
- New commercial and industrial capital investment
- New high-grade jobs (quantity); these “direct” jobs will trigger additional “indirect” (supplier-type) and “induced” (service sector) jobs
- Increased workforce quality
- Substantial payroll associated with direct, indirect and induced jobs
- New disposable personal income to be spent inside and outside Jefferson County; all local businesses will benefit
- New deposit potential for area financial institutions
- New sales and property tax revenue to governments throughout the area
- Improved infrastructure support for tourism and economic development
- Substantial increase in tourism spending

## CONCLUSION AND PREMISE FOR FUNDING

The “Feasibility Study” now underway is principally about determining whether the private and public sector leaders of the Jefferson County area are supportive of this stepped-up approach to economic and community development, and ready to assume a new level of leadership and influence over driving economic growth in our area.

In order to implement this Initiative and move the region to the next level, we must have the endorsement and buy-in of the community’s stakeholders—public and private. We intend to seek involvement and funding for this Initiative from private and public sources--those with a vested interest in the regional economy’s growth and development. Investments in this program should be based on each organization’s / individual’s capacity, potential for direct benefit, and community leadership. Your thoughtful review and candid feedback of this document is appreciated. Thank you for participating.





## **Jefferson County Economic Development Consortium**

T +1.920.674.8711 | F +1.920.674.7575 | [info@jcedc.net](mailto:info@jcedc.net) | [www.jcedc.net](http://www.jcedc.net)

864 Collins Road, Suite 111, Jefferson, WI 53549



## MARK BORN

STATE REPRESENTATIVE • 39<sup>TH</sup> ASSEMBLY DISTRICT

March 31, 2016

James Mielke  
127 E Oak St  
Juneau, WI 53039-1329

Dear James,

With the conclusion of the 2015-16 legislative session, I would like to provide you with an update on the legislation that I believe will have a positive impact on communities across Wisconsin. Understanding the importance of local government, the Legislature enacted a number of provisions to help municipal officials provide valuable services while continually fighting to lower our state's tax burden:

### ***Prevailing Wage Reform***

As part of the 2015-17 biennial budget, we eliminated the outdated prevailing wage law for local government projects and brought state projects in line with federal prevailing wage rates. As a result, local units of government will have greater flexibility to manage their budgets and save taxpayer dollars. These changes will take effect on January 1, 2017, and apply to any request for bids issued on or after that date.

### ***Historic Preservation Tax Credit***

The budget continued the state's commitment to the Federal Historic Rehabilitation Tax Credit Program by maintaining state supplemental funding. This benefits our communities by incentivizing private development and preservation of historic buildings.

### ***State Broadband Expansion***

The state budget increased broadband expansion grants from \$500,000 to \$1.5 million annually. The grants provide reimbursement for equipment and construction expenses incurred to extend or improve broadband telecommunications services in underserved regions of Wisconsin. Another bill created the *Broadband Forward!* Certification. This is a process by which political subdivisions may become certified and gain preference when receiving expansion grants.

### ***Local Government Facility Building Materials Tax Exemption***

The Legislature created a sales and use tax exemption for building materials that become part of a local government facility. This measure will help keep the cost of projects down and make local revenues go further.

### ***Further Flexibilities for Tax Incremental Financing (TIF)***

This session, we passed several TIF-related bills which provide flexibility for local governments for the creation and management of tax incremental districts (TIDs). As an important economic tool for local governments, it is essential these laws stay up to date and work for our communities. The new laws allow for the creation of multi-jurisdictional TIDs, extension of the life of certain TIDs to minimize the negative financial impacts to local taxpayers, enhance accountability and transparency in TIF projects, and clarify and repeal obsolete TIF laws from state statutes.

(over)

### ***Modernizing the Law for Technological Advancements***

Several bills this session have modernized and streamlined statutes to account for advancements in technology and changes in how people communicate and interact with government.

- 2015 Act 79 – Allows certain municipalities to post regular meeting notices in one public place and online, rather than in three public places.
- 2015 Act 138 – Gives additional flexibility by expanding the time period for public notice from 10 to 15 day needed for certain tax and budgetary changes.
- 2015 Act 215 - Allows county governments to save money by emailing notifications from county clerks to town clerks on certain zoning actions.
- 2015 Act 162 – Creates a consistent process for marriage licenses and the domestic partner registry to streamline county clerk services.
- 2015 Act 157 – Improves access to vital records by allowing a county register of deeds to issue any vital record to a requestor, regardless of place of occurrence or residence.
- 2015 Act 246 - Gives county treasurers more flexibility when providing public notice of unclaimed funds in a manner that is more accessible to the public.

### ***Modernizing Election Law***

This session, Republicans led the effort to modernize our election laws to assist local clerks and encourage more participation in the political process. SB 295 makes administering elections easier for local clerks in Wisconsin by allowing online voter registration, electronic poll books, and increased absentee ballot uniformity. AB 58 ensures municipal clerks do not need to worry about fulfilling absentee ballot requests on weekends. Act 79 allows local clerks to register voters on Election Day to help keep lines manageable. Act 117 modernizes our campaign finance laws and increases the threshold for when local candidates can file limited activity reports to \$2,000 annually.

### ***Avoid Future Burdens on Local Government***

Other bills this session have attempted to free local governments from future budgetary burdens. Two bills granted more investment options for landfills and cemeteries, to ensure these facilities can continue independent of local government resources. AB 609 gives local libraries additional opportunities for collecting fines and missing materials. All of these reforms were accomplished without a tax increase. We also balanced the state budget and maintained the largest rainy day fund in Wisconsin's history.

I hope this information is helpful to you. It is an honor to serve as your state representative. I look forward to continuing to work with you to keep Wisconsin moving forward. Feel free to contact me if you would like to further discuss these issues or any other matters of importance to you.

Regards,



Mark L. Born  
State Representative  
39<sup>th</sup> Assembly District

# Buffalo County Resolution



**Drafted By:**  
Sonya J. Hansen  
**Presented Month/Year:**  
March 2016  
**Involved Committees:**  
Finance

**County Department:**  
Administration  
**Fiscal Impact:** YES / NO  
**AC Approved:** YES / NO

**RESOLUTION #** 16-03-05

## **A RESOLUTION TO OPPOSE UW-COOPERATIVE EXTENSION MULTI-COUNTY REORGANIZATION PLAN**

WHEREAS, the process used to develop the UW-Cooperative Extension Multi-County Reorganization plan was flawed, not transparent, raises many unanswered questions, and provided little opportunity for meaningful consideration of County concerns, including asking Counties for options to address any share of revenue shortfall that is used to justify the imposition of the plan; and,

WHEREAS, the plan likely jeopardizes the partnership between the UW-System and Wisconsin Counties, which implies working together to find solutions, not simply accepting a plan unilaterally imposed by a decision of the Chancellor of UW Colleges and UW-Extension; and,

WHEREAS, the current Cooperative Extension system has a proven track record of success for more than 100 years as a single County based model for governance, locally set levy contribution and individual County determined educational programming priorities under the policy guidance of each County Ag & Extension Committee designated by the elected County Board of Supervisors; and,

WHEREAS, the reduction target allocated by the plan to Cooperative Extension of \$1.2 million annually, is about 5.8% of the Total \$20.46 million County Levy support for Extension by the 72 Counties, and does not justify the complete dismantling of the current County-based Cooperative Extension system where there are multiple options to address the budget shortfall; and,

WHEREAS, there are up to 40 current faculty/academic staff educator vacancies within the system, providing sufficient savings to allow for an inclusive examination of cost saving options with Counties engaged as full partners, to consider if individual Counties are willing to contribute their proportionate share of the revenue decrease, or identify other non-levy revenue, or offer other expenditure reductions to make up their share of the shortfall allocated to Cooperative Extension by County; and,

WHEREAS, the reorganization plan imposes a drastic and reckless change, eliminating 80 local faculty education positions, a reduction of nearly 50% in direct education staff, while adding an unnecessary bureaucratic layer of at least 18 "area-leader-director" positions who will not provide any face-to-face service and will not be accountable to local elected officials, community partners, program priorities, community needs, volunteers, funders or participants; and,

WHEREAS, Wisconsin Counties are unlikely to continue the current level of County Tax Levy support in future years if direct educational services are decreased by up to 50%, thereby making the proposed multi-county educational delivery structure financial unsustainable.

RECEIVED  
IN THE OFFICE OF  
COUNTY CLERK  
APR 08 2016  
BUFFALO COUNTY, WIS.

NOW THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors opposes the UW-Cooperative Extension Multi-County Reorganization Plan approved by Chancellor Sandeen on February 10, 2016.

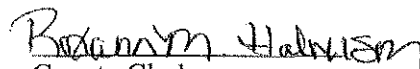
BE IT FURTHER RESOLVED, that the Buffalo County Board of Supervisors calls upon University System President Ray Cross and the UW-Board of Regents to direct the Chancellor of the UW Colleges and UW Cooperative Extension to retract all portions of the plan imposing a Multi-County system on County/Tribal Extension offices and engage Counties/Tribes as equal partners to consider individual County options to address their share of the \$1.2 million reduction target, approximately 21 cents per capita state-wide, which is equal to 1.93% of \$62,071,049 Total State/Federal Direct and Indirect Support plus County Extension Tax Levies, while maintaining the current single County Extension system.

BE IT FURTHER RESOLVED, that Buffalo County is not willing to continue providing local tax levy funding at the current level if direct educational faculty services are decreased by up to 50% as described in the plan, while eliminating accountability to the Ag & Extension Committee and Buffalo County Board of Supervisors.

BE IT FUTHER RESOLVED, that the Buffalo County Ag & Extension Committee is hereby directed to solicit input to the UW-System regarding local concerns about the detrimental impact of the proposed multi-county reorganization plan from the more than 80 local partner organizations and 7,500 of program participants and volunteers in the four program areas: Agriculture, 4-H & Youth, Family Living and Community Resources & Economic Development.

BE IT FUTHER RESOLVED that a copy of this resolution be forwarded to all 72 Wisconsin County Boards/Extension Education Committee Chairs and County Extension Department Heads, the Wisconsin Counties Association, County Executives and Administrators, Governor Walker, President Ray Cross and the Board of Regents, Senator Vinehout, Representative Danou, Assembly Speaker Vos and Senate Majority Leader Fitzgerald.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the 28<sup>th</sup> day of March, 2016.


  
County Clerk


ATTEST:


  
County Board Chairperson




Respectfully Submitted:

  
Larry Grisen

  
Douglas Kane

  
David Eddy

Finance Committee

  
Don Hillert

~~Yes- appeared remotely~~  
David Danzinger

**ANTICIPATED FINANCIAL IMPACT STATEMENT**

Total Tax Levy 2016	\$	159,686
2016 Tax Levy Paid to UW System	\$	95,647

## Mielke, James

---

**From:** Hoffman, Jeff  
**Sent:** Wednesday, March 30, 2016 8:35 AM  
**To:** Mielke, James  
**Cc:** Witzel, Marie  
**Subject:** Item for May Executive Committee meeting  
**Attachments:** February 16, 2016.doc

Jim

I attached the Extension Education Committee minutes (Section F, #1) when they approved Marie's out-of-state travel. This travel request will not use county funds -Please let me know if you need other information.

*Jeff Hoffman*

Community Development Educator  
Dodge County UW Extension  
127 East Oak Street  
Juneau WI 53039  
920.386.3795  
[jeff.hoffman@ces.uwex.edu](mailto:jeff.hoffman@ces.uwex.edu)

If you could kick the person in the pants responsible for most of your trouble, you wouldn't sit for a month.

Theodore Roosevelt

# **DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETING**

## **February 16, 2016**

The Dodge County UW-Extension Education Committee met on Tuesday, February 16, 2016 at 8:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

**CALL TO ORDER:** Chairman Behl called Meeting to order at 8:30 a.m. with the following members present: Allen Behl, Gerald Adelmeyer, Ed Nelson, Annette Thompson and Darrell Pollesch.

**Also, present:** Jeff Hoffman, Community Development Educator and Co-Department Head, Marie Witzel, 4-H Youth Development Agent and Co-Department Head, Pattie Carroll, Family Living Educator, Bonnie Borden, Youth Dairy & Livestock Educator and Amanda Young, Dairy & Livestock Agent.

**APPROVAL OF MINUTES:** Motion by Nelson, seconded by Thompson to approve minutes for Tuesday, December 22, 2015, Friday, January 8, 2016 and Thursday, January 14, 2016 meetings. Motion carried.

**APPROVAL OF AGENDA AND ALLOW THE CHAIRMAN TO GO OUT OF ORDER AS NEEDED TO EFFICIENTLY CONDUCT THE MEETING:** Motion by Pollesch, seconded by Adelmeyer to approve agenda and for Chairman to go out of order. Motion carried.

### **COMMITTEE MEMBER REPORTS:**

None.

**APPROVAL OF PER DIEMS:** Motion by Nelson, seconded by Pollesch to approve the regular meeting per diems.

**REVIEW OF BILLS** Review of the UW-Extension revenues and expenses.

### **DEPARTMENT BUSINESS:**

- a. Reviewed UW-Extension Revenues and Expenses for December 2015 and January 2016.
- b. Discussion and update on open positions:
  1. Dairy & Livestock Agent – (Amanda Young) started Feb. 1, 2016
  2. Carroll reported that the WNEP position has been filled. The individual will be housed in Columbia County with an estimated start date of April 1, 2016. She will then be able to hire a Nutrition Educator and that individual will be housed in Dodge County office.
  3. Witzel reported that the Crops and Soils final interviews with two individuals are tomorrow – Feb. 17, 2016 in Fond du Lac.
- c. Consideration and discuss changing name of BU 6871 Fish and Game to County Conservation Aids Program:
  1. Motion by Nelson, seconded by Adelmeyer to change name of BU 6871 Fish and Game to County Conservation Aids Program. Motion carried.
- d. Consideration and discuss changing name of BU 6813 Friends Helping Friends to Mentoring Program:
  1. Motion by Thompson, seconded by Pollesch to change name of BU 6813 Friends Helping Friends to Mentoring Program. Motion carried.

- e. Consideration and discuss changing name of BU 6864 Multi-Cultural to Organizational Education:
  - 1. Motion by Pollesch, seconded by Adelmeyer to change name of BU 6864 Multi-Cultural to Organizational Education. Motion carried.
- f. Discussion and consideration of Marie Witzel chaperoning youth to the Leadership Washington Focus conference in Washington D.C. (No county dollars needed).
  - 1. Motion by Nelson, seconded by Thompson to allow Witzel to chaperone youth to the Leadership Washington Focus conference on July 10-15, 2016. Motion carried.
- g. Discussion, consideration and possibly take action concerning UW-Extension restructuring:

Hoffman asked the committee members if they had concerns or comments on the current re-structuring of UW-Extension. He also asked if they wish to communicate any comments or concerns to Chancellor Sandeen.

The Committee said that they are disappointed that there have not been many details shared with the counties. Hoffman shared that he is on the re-structure "Steering Committee". A timeline for the changes is possibly 8 to 12 months out.

The Committee reviewed a letter offered by the LaCrosse County Administrator – handouts given to all member for discussion on LaCrosse County opposing the plan approved by Chancellor Sandeen released on Feb. 10, 2016. LaCrosse County wants to be an "urban single county" as well as wanting all the counties in the state to follow suit explaining it can be done with an 8.2% cut with tax levy dollars; not all counties will be able to do that. LaCrosse County intends in developing a resolution including the above points. The LaCrosse County Administrator is asking all counties to write their own resolution opposing the re-structure of UW-Extension.

The Committee does not feel they have enough information at this time to ask Dodge County to write a resolution opposing the re-structure of UW-Extension.

March 7, 2016 the Chancellor will be attending the Extension Committee mtg in Columbia County; Behl, Maly, Kottke along with educators from Dodge County will be attending this meeting.

## **EDUCATORS' REPORTS:**

Hoffman: Hoffman reported that the Farm Succession workshops held in Dodge, Fond du Lac, and Jefferson counties were well attended. He shared that his upcoming grant writers workshop is full and has a waiting list of more than 20. Hoffman also indicated that he had been selected to be on the UW-Extension re-structuring Steering Committee.

Witzel: Witzel reported on the Archery program which started in January. It is again very large and the groups are divided into 3 sections to get all of the youth a chance to shoot. There were meetings held with a couple of service groups, Farm City Day with Farm Bureau and the Dodge County Fair officers to talk about transitioning roles with their groups to take more ownership of programs. The Music and Drama Festival was held with an increased number of participations. Thanks to Dodge County schools for that partnership, and congratulations to Lebanon Luckies for being selected to perform at the Wisconsin State Fair.

Carroll: Carroll reported that she taught a portion of the farm succession workshop and a child abuse and neglect mandated reporter training in January. She also reported that she is planning professional development training for childcare providers in Dodge and greater Dodge County. Carroll reported that the Dodge County Coalition for Financial Education, of which Carroll is the coalition leader is offering a series of train the trainer workshops for paraprofessionals working with people who live with limited resources.

Borden: reported that 37 youth have successfully completed the classroom portion of the Tractor and Machinery Safety Certification Program and await the practical driving portion at the end of April. Borden also shared information regarding the annual sausage making class which was held on February 3<sup>rd</sup> for 50 participants. They created cheesy summer sausage, Bavarian style brats and Italian sausage.

Young: Reported that she has been working on meeting the dairy and livestock farmers and businesses in the county. She has given introduction interviews for local news papers with Gloria Hafemeister, and the daily citizen, and radio WBEV "Community Comment". She also reported about working on setting up a time to meet with the Columbia Co. Ag agent about reestablishing the Dodge/Columbia grazing network.

**COMMUNICATION:** None

**NEXT MEETING DATE:** The next regularly scheduled Extension Committee meeting, March 14, 2016 at 8:30 a.m. at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

**ADJOURNMENT:** There being no further business to come before this committee, it was motioned by Nelson and seconded by Thompson to adjourn at 10:21 a.m. Motion carried.

Respectfully submitted,

---

Gerald Adelmeyer, Secretary

---

Allen Behl, Chairman



# LISTEN. LEARN. LEAD.

## 2016 COUNTY OFFICIALS WORKSHOPS (COWS)

Roles & Responsibilities.  
Budgeting.  
Open Meetings Law.  
Ethics & Conflicts of Interest.  
Public Records Law.  
Running Effective Meetings.  
Engaging the Public.  
State & County Issues Update.

UW-Ext. Local Government Center  
& Wisconsin Counties Association



Local Government  
CENTER

**UW**  
**Extension**  
University of Wisconsin-Extension



Register  
**Online**   
[www.wicounties.org](http://www.wicounties.org)



# LISTEN. LEARN. LEAD.

## AGENDA

This one-day workshop is a unique opportunity for both newly elected county government officials and veterans of the county board to learn from experienced educators about best practices and avoiding the pitfalls of governance.

### AGENDA

8:00 am

#### **Registration**

8:30 am

#### **Roles & Responsibilities of County Board Supervisors**

Dan Hill, Local Government Specialist,  
UW-Ext. Local Government Center

9:45 am

#### **The County Budgeting Process**

Craig Maher, Local Government Specialist,  
UW-Ext. Local Government Center

10:45 am

#### **The Ins & Outs of Wisconsin's Open Meetings Law**

Dan Hill, Local Government Specialist,  
UW-Ext. Local Government Center

11:30 am

#### **Running & Participating in Effective Meetings**

J. Michael Blaska, Chief of Staff,  
Wisconsin Counties Association

12:15 pm

#### **Lunch**

1:00 pm

#### **Wisconsin's Public Records Law**

Philip Freeburg, Senior Lecturer,  
UW-Ext. Local Government Center

1:45 pm

#### **Ethics & Conflicts of Interest**

Philip Freeburg, Senior Lecturer,  
UW-Ext. Local Government Center

2:40 pm

#### **Techniques in Civic Engagement**

Bill Rizzo, Local Government Specialist,  
UW-Ext. Local Government Center

3:25 pm

#### **State & County Issues Update**

Sarah Diedrick-Kasdorf,  
Deputy Director of Government Affairs,  
Wisconsin Counties Association

4:00 pm

#### **Adjourn**

## DATES & LOCATIONS

**Wednesday, May 11, 2016**

**Lakewoods Resort**  
21540 Cty. Hwy. M  
Cable, WI 54821

**Thursday, May 12, 2016**

**AmericInn/Reulands**  
700 U.S. Hwy. 51  
Minocqua, WI 54548

**Friday, May 13, 2016**

**The Meadows Conference Center**  
850 Kepler Dr.  
Green Bay, WI 54311

**Wednesday, May 18, 2016**

**Ramada Richland Center**  
1450 Veterans Dr.  
Richland Center, WI 53581

**Thursday, May 19, 2016**

**The Plaza Hotel & Suites**  
1202 W. Clairemont Ave.  
Eau Claire, WI 54701

**Thursday, May 26, 2016**

**Holiday Inn & Convention Center**  
1001 Amber Ave.  
Stevens Point, WI 54482

**Friday, May 27, 2016**

**North Star Conference Center at Comfort Inn & Suites**  
5025 Cty. Rd. V  
DeForest, WI 53532



# 2016 COUNTY OFFICIALS WORKSHOPS (COWS)

**FEE: \$75.00**

## REGISTRATION FORM

or register online at [www.wicounties.org](http://www.wicounties.org)

Yes! I plan on attending the following workshop:

- |                                                                    |                                                                 |
|--------------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Cable • Wednesday, May 11, 2016           | <input type="checkbox"/> Eau Claire • Thursday, May 19, 2016    |
| <input type="checkbox"/> Minocqua • Thursday, May 12, 2016         | <input type="checkbox"/> Stevens Point • Thursday, May 26, 2016 |
| <input type="checkbox"/> Green Bay • Friday, May 13, 2016          | <input type="checkbox"/> DeForest • Friday, May 27, 2016        |
| <input type="checkbox"/> Richland Center • Wednesday, May 18, 2016 |                                                                 |

Name \_\_\_\_\_

County \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Register online at [www.wicounties.org](http://www.wicounties.org) or fax registration form to 608-663-7189. Registration forms and payment (payable to the Wisconsin Counties Association) should be mailed to WCA, 22 E. Mifflin Street, Suite 900, Madison, WI 53703.

The fee for this workshop is \$75.00 for each participant; the fee increases to \$85.00 for late registrations (less than 7 days prior to the workshop date). The fee covers the cost of registration, instruction, materials, a morning

snack and lunch. A full refund will be made if notice of cancellation is received in writing or by fax 7 days prior to the workshop. No-shows will not receive a refund, but materials can be sent.

Any person requiring special accommodations should contact the Local Government Center (608-262-9960) at least 72 hours before the scheduled workshop date so that appropriate arrangements can be made.

### QUESTIONS?

For more information and/or to order workshop materials (\$35) call the Local Government Center (608-262-9960). For information pertaining to registration logistics call the Wisconsin Counties Association (608-663-7188).



An EEO/AA employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and American with Disabilities (ADA) requirements. La Universidad de Wisconsin-Extensión, un empleador con igualdad de oportunidades y acción afirmativa (EEO/AA), proporciona igualdad de oportunidades en empleo y programas, incluyendo los requisitos del Título IX (Title IX) y de la Ley para Americanos con Discapacidades (ADA).





**Brenda Besteman**  
*Senior Liability Claims Representative*  
Telephone: 608.245.6892  
Facsimile: 608.852.8649  
bbesteman@wmmic.com

James Mielke  
Dodge County Administrator  
Dodge County  
127 E Oak St  
Juneau, WI 53039

April 5, 2016

RE: Erin McConley v. Dodge County  
Date of Loss: 3/23/2016  
Claim #: 2016083121  
Event #: 90573

Dear Mr. Mielke,

We received the above referenced claim on 3/31/2016. Following a review of the information and an investigation of the facts, it has been determined that Dodge County has no liability for this claim. Please have your Board issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

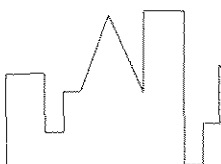
This document has been automatically attached to the event/claim record in Riskmaster for your reference.

Thank you for your assistance. Please contact me at 608-245-6892 if you have any questions.

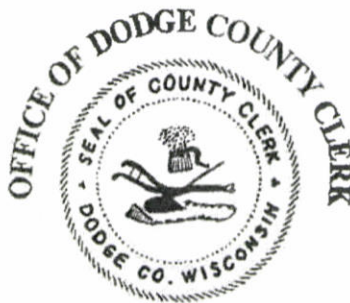
Sincerely,

Brenda Besteman, AIC, ARM  
Senior Liability Claims Representative

CC: file



KAREN J. GIBSON  
Dodge County Clerk  
kgibson@co.dodge.wi.us



BONNIE E. BUDDE  
Chief Deputy  
bbudde@co.dodge.wi.us

Administration Building  
127 East Oak Street, Juneau WI 53039  
920-386-3605 / Fax: 920-386-4292

CHRISTINE M. KJORNES  
Deputy  
ckjornes@co.dodge.wi.us

RECEIVED  
IN THE OFFICE OF  
COUNTY CLERK

MAR 31 2016  
DODGE COUNTY, WIS.

### INCIDENT REPORT

Date: 3-23-16

#### CLAIMANT INFORMATION

Claimant First Name:

Erin

Claimant Middle Initial:

A

Claimant Last Name:

McConley

Address:

City: 1210 Blake Dr

State: WI

ZIP Code: 53704

Home Phone: 608 417-9163

Work Phone:

Cell Phone: 417-9163

Claimant Signature:

Erin McConley

Date:

3-28-16

#### INCIDENT INFORMATION

Date of Incident:

3-23-16

Time of Incident:

1:30

Location of Incident:

Fox Lake, WI

If Applicable Vehicle Make:

Honda

Vehicle Model:

Civic

Vehicle Year:

2013

Amount of Reimbursement Requested:

Description of Incident/Loss: \$4500.00 damage. He pushed my car back on the street when I continued to honk and back up my vehicle to get away from him. He left the scene and then came back.

#### WITNESS INFORMATION

Witness First Name:

Witness Middle Initial:

Witness Last Name:

Address:

City:

State:

ZIP Code:

Home Phone:

Work Phone:

Cell Phone:

Please attach Billing Statement or Estimate to this Report.  
Return this Form, Billing Statement and/or Estimate to:  
Dodge County Clerk  
127 East Oak Street  
Juneau, WI 53039

# SUPERVISOR'S INVESTIGATION REPORT

## ACCIDENT/INCIDENT – PROPERTY DAMAGE/LOSS

\*\*\*\*\*

The unsafe acts of drivers and the unsafe conditions that cause accidents can be corrected only when they are known specifically. It is your responsibility to find them, name them, and to state the remedy for them in this report.

\*\*\*\*\*

Department: Dodge County Highway Commission Report Date: 3/23/2016

Date of Accident/Incident: 3/23/2016 If applicable: Digger's Hotline contacted: ☐ Yes ☐ No

Time of Accident/Incident: 2:00 ☐ a.m. ☒ p.m. Digger's Hotline #: \_\_\_\_\_

Location of Accident/Incident: Intersection of W State Street and Spring Street, Fox Lake Estimate Repair Cost \$ \_\_\_\_\_

County Vehicle #/Description: Truck #65 Job No.: \_\_\_\_\_

Driver Name: Derrick Rohde Close Date: \_\_\_\_\_

1<sup>st</sup> Party Name: Erin McConley License Plate # 520-JYA

2<sup>nd</sup> Party Name: \_\_\_\_\_ License Plate # \_\_\_\_\_


Sheriff Incident # \_\_\_\_\_ Police Notified ☒ yes ☐ no

NUMBER OF INJURED PERSONS AND EXTENT OF PROPERTY DAMAGE: **No one injured. No damage done to rear end of truck #65. Damaged front hood and bumper on the private parties car.**


DESCRIPTION OF ACCIDENT (state in detail what occurred just before and at the time of the accident): **Derrick was backing up on W State Street to clean up the intersection and didn't see the car stoped behind him in the turn lane. As he kept backing up he struck the front end of the car with the rear of his truck.**

UNSAFE CONDITIONS/ACT (describe unsafe conditions such as faulty brakes, lights, etc. and/or unsafe action of driver contributing to the accident): **Cleaning up intersections is always a difficult and accident prone task. However our drivers always need to move slowly and double check their surroundings when backing up.**

REMEDY (as a supervisor, what action have you taken or do you propose taking to prevent a repeat accident): **Remind our drivers to use all mirrors and back up slowly.**

 3-24-16  
Employee Signature Date

 3/24/16  
Supervisor Signature Date

 3-24-2016  
Commissioner Signature Date

- c: Employee File  
Human Resources File

B403QMR

POLICE #

ACCIDENT #

<input checked="" type="checkbox"/> Reportable Accident		<input type="checkbox"/> On Emergency		<input type="checkbox"/> Amended		DOT Document Number B403QMR		Document Override Number		
Agency Accident Number				Police Number						
4 - Accident Date 03/23/2016		5 - Time of Accident (Military Time) 1342		6 - Total Units 02		7 - Total Injured 00		8 - Total Killed 00		
2 - County DODGE - 14		3 - Municipality FOX LAKE - 52, CITY						11 - Accident Location INTERSECTION		
14 - On Hwy No 033		14 - On Street Name W STATE ST			14 - Bus/Frt/Rmp		15 - Est Distance		15 - Hwy Dir	
16 - Fr/At Hwy No 068		16 - From/At Street Name W STATE ST				16 - Business/Frontage/Ramp				
17 - Structure Type		17 - Structure Number		12 - Latitude 43.566001			13 - Longitude -88.906692			
80 - First Harmful Event MOTOR VEHICLE IN TRANSPORT					93 - Manner of Collision REAR-END					
112 - Access Control PARTIAL CONTROL		113 - Road Curvature CURVE		113 - Road Terrain HILL		Surface Type BLACKTOP, BITUMINOUS, OR ASPHALT - 2				
115 - Traffic Way NOT-PHYSICALLY-DIVIDED-(2-WAY TRAFFIC)										
117 - Relation To Roadway ON-ROADWAY										
114 - Light Condition				116 - Road Surface Condition SNOW/SLUSH			118 - Weather SLEET-HAIL-(FREEZING RAIN OR DRIZZLE)			
9 <input type="checkbox"/> Hit and Run		9 <input type="checkbox"/> Government Property		9 <input type="checkbox"/> Fire		9 <input checked="" type="checkbox"/> Photos Taken		9 <input type="checkbox"/> Trailer or Towed		
9 <input checked="" type="checkbox"/> Truck, Bus, or Hazardous Materials			9 <input type="checkbox"/> Load Spillage		9 <input type="checkbox"/> Construction Zone			9 <input checked="" type="checkbox"/> Names Exchanged		
101 <input type="checkbox"/> Supplemental Reports			102 <input type="checkbox"/> Witness Statements			103 <input type="checkbox"/> Measurements Taken			79 - E M S Number	

Operator/Pedestrian

Unit Status		81 - Most Harmful Event: Collision With MOTOR VEHICLE IN TRANSPORT		23 - Dir Of Travel EAST		24 - Speed Limit 25			
36 - Operating as Classified D CLASS		37 - Endorsements		38 <input type="checkbox"/> Operating Commercial Motor Vehicle					
29 - Driver's License Number M2542017678203		30 - State WI		31 - Expiration Year 2023		34 - On Duty Accident			
25 - Operator/Pedestrian Last Name MCCONLEY			25 - First Name ERIN			25 - Middle Initial A		25 - Suffix	
32 - Date Of Birth 08/02/1976		33 - Sex FEMALE							
26 - Address Street & Number 1210 BLAINE DR						26 - PO Box			
27 - City MADISON			27 - State WI		27 - Zip Code 53704		28 - Telephone Number		
39 - Seat Position FRONT-SEAT-LEFT-SIDE-(MC/BIKE DRIVER, TRAIN CONDUCTOR)				40 - Safety Equipment SHOULDER-BELT-AND-LAP-BELT-USED					
38 - Injury Severity N - NO APPARENT INJURY		41 - Airbag NON-DEPLOYED		42 - Ejected NOT-EJECTED		44 <input type="checkbox"/> Medical Transport			
43 - Trapped/Extricated NOT-TRAPPED		92 - Pedestrian Location		92 - Pedestrian Action					
119 - What Driver Was Doing STOPPED-IN-TRAFFIC			120 - Traffic Control NO-CONTROL			62 - No of Citations Issued 0			
64 - 1st Statute No		64 - 2nd Statute No		64 - 3rd Statute No		64 - 4th Statute No		64 - 5th Statute No	
122 - Driver Factors FOLLOWING-TOO-CLOSE									
88 - Driver or Pedestrian Cond APPEARED NORMAL			89 - Substance Presence NEITHER-ALCOHOL-NOR-DRUGS-PRESENT						
90 - Alcohol Test TEST NOT GIVEN			90 - Alcohol Content			91 - Drug Test TEST NOT GIVEN			

91 - Drugs Reported
124 - Highway Factors SNOW,-ICE,-OR-WET

Vehicle

VEHICLE 01	21 - Unit Type AUTOMOBILE	Vehicle Type PASSENGER-CAR				22 - Total Occupants 1
	56 - License Plate Number 520JYA	57 - Plate Type AUT	58 - State WI	59 - Exp Year 2016	55 - Vehicle Identification Number 19XF82F58DE015720	
	50 - Year 2013	51 - Make HOND	52 - Model CIVIC LX	53 - Body Style 4D - 4DR	54 - Color BLK	100 - Skidmarks to Impact (Ft)
	94 - Vehicle Damage FRONT					
	95 - Extent Of Damage MODERATE	96 <input checked="" type="checkbox"/> Vehicle Towed Due To Damage		97 - Vehicle Removed By		
	123 - Vehicle Factors NOT-APPLICABLE					

Vehicle Owner

VEH OWNER 01	45 <input checked="" type="checkbox"/> Vehicle Owner Same As Operator					
	46 - Vehicle Owner Last Name MCCONLEY		46 - First Name ERIN		46 - Middle Initial A	46 - Suffix
	46 - Company Name					
	47 - Address Street & Number 1210 BLAINE DR			47 - PO Box		
	48 - City MADISON		48 - State WI	48 - Zip Code 53704	49 - Telephone Number	

Insurance

INS 01	63 - Liability Insurance Company NONE		60 <input checked="" type="checkbox"/> Policy Holder Same As Owner
	61 - Policy Holder Last Name		61 - Policy Holder First Name
	61 - Policy Holder Company		

School Bus

BUS 01	Bus Travelling to/from <input type="radio"/> To <input type="radio"/> From	School Name	Body Make	Seating Capacity
	School District Contracted With			

Operator/Pedestrian

Unit Status		81 - Most Harmful Event: Collision With MOTOR VEHICLE IN TRANSPORT		23 - Dir Of Travel WEST	24 - Speed Limit 25
36 - Operating as Classified B CLASS		37 - Endorsements		35 <input checked="" type="checkbox"/> Operating Commercial Motor Vehicle	
29 - Driver's License Number R3001708104209		30 - State WI	31 - Expiration Year 2024	34 - On Duty Accident WINTER-HWY-MAINTENANCE	
25 - Operator/Pedestrian Last Name ROHDE		25 - First Name DERRICK		25 - Middle Initial JAMES	25 - Suffix
32 - Date Of Birth 02/02/1981		33 - Sex MALE			

B403QMR

OPERATOR/PEDESTRIAN 02	26 - Address Street & Number <b>W7678 BREEZY POINT RD</b>				26 - PO Box					
	27 - City <b>BEAVER DAM</b>		27 - State <b>WI</b>	27 - Zip Code <b>53916</b>	28 - Telephone Number					
	39 - Seat Position <b>FRONT-SEAT-LEFT-SIDE-(MC/BIKE DRIVER, TRAIN CONDUCTOR)</b>			40 - Safety Equipment <b>SHOULDER-BELT-AND-LAP-BELT-USED</b>						
	38 - Injury Severity <b>N - NO APPARENT INJURY</b>		41 - Airbag <b>NON-DEPLOYED</b>	42 - Ejected <b>NOT-EJECTED</b>		44 <input type="checkbox"/> Medical Transport				
	43 - Trapped/Extricated <b>NOT-TRAPPED</b>		92 - Pedestrian Location		92 - Pedestrian Action					
	119 - What Driver Was Doing <b>BACKING-MANEUVER</b>		120 - Traffic Control <b>STOP-SIGN</b>		62 - No. of Citations Issued <b>0</b>					
	64 - 1st Statute No.		64 - 2nd Statute No.		64 - 3rd Statute No.		64 - 4th Statute No.		64 - 5th Statute No.	
	122 - Driver Factors <b>NOT-APPLICABLE</b>									
	88 - Driver or Pedestrian Cond <b>APPEARED NORMAL</b>		89 - Substance Presence <b>NEITHER-ALCOHOL-NOR-DRUGS-PRESENT</b>							
	90 - Alcohol Test <b>TEST NOT GIVEN</b>		90 - Alcohol Content		91 - Drug Test <b>TEST NOT GIVEN</b>					
91 - Drugs Reported										
124 - Highway Factors <b>SNOW,ICE,-OR-WET</b>										

Vehicle

VEHICLE 02	21 - Unit Type <b>TRUCK</b>		Vehicle Type <b>SNOW-PLOW</b>			22 - Total Occupants <b>1</b>	
	56 - License Plate Number <b>88028</b>		57 - Plate Type <b>MUN</b>	58 - State <b>WI</b>	59 - Exp Year <b>2020</b>	65 - Vehicle Identification Number	
	50 - Year <b>2014</b>	51 - Make <b>MACK</b>	52 - Model <b>TRI AXLE</b>		53 - Body Style <b>DP - DUMP TRUCK</b>	64 - Color <b>ONG</b>	100 - Skidmarks to Impact (Ft) <b>0</b>
	94 - Vehicle Damage <b>NONE</b>						
	95 - Extent Of Damage <b>NONE</b>		96 <input type="checkbox"/> Vehicle Towed Due To Damage		97 - Vehicle Removed By <b>OPERATOR</b>		
	123 - Vehicle Factors <b>NOT-APPLICABLE</b>						

Vehicle Owner

VEH OWNER 02	45 <input checked="" type="checkbox"/> Vehicle Owner Same As Operator						
	46 - Vehicle Owner Last Name <b>ROHDE</b>		46 - First Name <b>DERRICK</b>		46 - Middle Initial <b>JAMES</b>	46 - Suffix	Date Of Birth <b>02/02/1981</b>
	46 - Company Name						
	47 - Address Street & Number <b>W7678 BREEZY POINT RD</b>				47 - PO Box		
	48 - City <b>BEAVER DAM</b>		48 - State <b>WI</b>	48 - Zip Code <b>53916</b>		49 - Telephone Number	

Insurance

INS 02	63 - Liability Insurance Company <b>GOVERNMENT</b>		60 <input checked="" type="checkbox"/> Policy Holder Same As Owner	
	61 - Policy Holder Last Name <b>ROHDE</b>		61 - Policy Holder First Name <b>DERRICK</b>	
	61 - Policy Holder Company			

**School Bus**

BUS 02	Bus Travelling to/from <input type="radio"/> To <input type="radio"/> From	School Name	Body Make	Seating Capacity
	School District Contracted With			

**Trailer**

TRL 01	106 - Power Unit Number	License Plate Number	Plate Type	State	Expiration Year
	Trailer Make		Unit Type	Vehicle Identification Number	

**Diagram and Narrative**

DIAGRAM AND NARRATIVE	105 - Photos By
	<p>ON THE ABOVE STATED DATE AND TIME, UNIT 2 WAS E/B ON W. STATE ST AND TURNED S/B ON SPRING ST. UNIT 1 WAS FOLLOWING TOO CLOSE BEHIND UNIT 2. UNIT 2 IS A PLOW TRUCK AND HAD ITS WARNING LIGHTS ACTIVATED AND A SIGN POSTED ON THE BACK TO STAY BACK 200 FEET. UNIT 2 STOPPED AFTER TURNING S/B ON SPRING ST AND IN ORDER TO CLEAR THE INTERSECTION OF SNOW, STOPPED AND BEGAN BACKING UP SLOWLY. UNIT 1 FAILED TO MOVE OUT OF THE WAY COMPLETELY AND UNIT 2 BACKED INTO UNIT 1 CAUSING MODERATE DAMAGE TO UNIT 1. NO INJURIES. UNIT 1 WAS FOLLOWING UNIT 2 TOO CLOSE AND WAS UNABLE TO GIVE PROPER RIGHT OF WAY TO THE BACKING PLOW TRUCK.</p>

**Officer Information**

OFFICER INFORMATION	125 - Officer Last Name <b>WEGNER</b>		125 - First Name <b>MITCHELL</b>		125 - Middle Initial		131 - Officer ID <b>365</b>	
	129 - Law Enforcement Agency No		130 - Law Enforcement Agency Name <b>FOX LAKE POLICE DEPARTMENT</b>					
	126 - Law Enforcement Agency Address Street & Number <b>248 EAST STATE STREET</b>							
	127 - City <b>FOX LAKE</b>		127 - State <b>WI</b>		127 - Zip Code <b>53933</b>		128 - Telephone Number <b>(920) 928-2105 EXT.</b>	
	132 - Date Notified <b>03/23/2016</b>		133 - Time Notified (Military Time) <b>1342</b>		134 - Time Arrived (Military Time) <b>1342</b>		135 - Date Of Report <b>03/23/2016</b>	
	19 - Special Study							
	18 - Agency Space							



Truck and Bus

TRUCK/BUS 02	135 A truck or truck combination > 10,000 lbs GVWR/GCWR <input checked="" type="checkbox"/>		138 Any vehicle displaying a hazardous materials placard <input type="checkbox"/>			
	136 A vehicle designed to carry 9 or more people, including the driver <input type="checkbox"/>					
	136 Fatal Injury <input type="checkbox"/>		136 Medical Transport <input type="checkbox"/>			
	136 One or more vehicles towed from the scene due to disabling damage <input checked="" type="checkbox"/>					
	Unit Number 02					
	137 - Hazardous Materials Class Numbers					
	137 - Hazardous Materials "UN" Nos.		HazMat Placard Displayed			
			Hazardous Cargo Was Released <input type="checkbox"/>			
	137 - Name Of Hazardous Materials in this Load		137 - Name Of Hazardous Materials Released			
138 Interstate Carrier		140 - US DOT No.	140 - ICC MC No	LC No.	IC No	141 - Source DRIVER
139 - Carrier Name DERRICK JAMES ROHDE						
142 - Carrier Address W7678 BREEZY POINT RD				City BEAVER DAM	State WI	Zip Code 53916
143 - GVWR (Lbs) 65,000	144 - Total No. of Axles 4	145 - Vehicle Configuration SINGLE-UNIT-TRUCK-3-OR-MORE-AXLES			147 - Cargo Body Type DUMP	
146 - First Event COLLISION-INVOLVING-MOTOR-VEHICLE-IN-TRANSPOR				146 - Second Event BLANK		
146 - Third Event BLANK				146 - Fourth Event BLANK		



03/23/2016 14:33





ZIMBRICK INC. BODY SHOP  
AT FISH HATCHERY ROAD PH (608)273-2060 / FAX (608)277-2223  
AT STOUGHTON ROAD PH (608)241-5201 / FAX (608)241-4931  
AT HIGH CROSSING BLVD. PH (608)441-3475 / FAX (608)441-0502

\*\*\* PRELIMINARY ESTIMATE \*\*\*

03/25/2016 09:11 AM

Owner

Owner: ERIN MCCONLEY  
Address: 1210 BLAINE DR  
City State Zip: Madison, WI 53704

Work/Day: (608)417-9163  
FAX:

Control Information

Deductible: None

Inspection

Inspection Date: 03/25/2016 09:10 AM  
Primary Impact: Front  
Driveable: No

Inspection Type:  
Secondary Impact:  
Rental Assisted:

Appraiser Name: Kyle Griepentrog  
Address: 1601 W. Beltline Hwy  
City State Zip: Madison, WI 53713  
Email: kyle.griepentrog@zimbrick.com

Appraiser License # :  
Work/Day: (608)230-0811  
FAX: (608)277-2223

Repairer

Repairer: Zimbrick Inc.  
Address: 1601 W. Beltline Hwy.

Contact:  
Work/Day: (608)273-2060  
FAX: (608)277-2223  
Work/Day:

City State Zip: Madison, WI 53713

Target Complete Date/Time:

Days To Repair: 9

Remarks

ORIGINAL ESTIMATE IS OPEN TO HIDDEN DAMAGES AND ADDITIONAL REPAIR COSTS.  
ESTIMATE IS OPEN TO PART PRICE DIFFERENCES

Vehicle

2013 Honda Civic LX 4 DR Sedan  
4cyl Gasoline 1.8 VTEC  
5 Speed Automatic

Lic. Plate: 520-JYA  
Lic Expire:  
Prod Date: 02/2013  
Veh Insp# :  
Condition:  
Ext. Color: CRYSTAL BLACK PRL  
Ext. Refinish: Two-Stage  
Ext. Paint Code: NH731P

Lic State: WI  
VIN: 19XFB2F58DE015720  
Mileage: 65,685  
Mileage Type: Actual  
Code: H0333D  
Int. Color:  
Int. Refinish: Two-Stage  
Int. Trim Code:

## Options

1st Row LCD Monitor(s)	2nd Row Head Airbags	AM/FM CD Player
Air Conditioning	Alarm System	Anti-Lock Brakes
Auto Headlamp Control	Bodyside Moldings	Bucket Seats
Center Console	Cruise Control	Daytime Running Lights
Dual Airbags	Floor Mats	Halogen Headlights
Head Airbags	Intermittent Wipers	Keyless Entry System
Lighted Entry System	MP3 Decoder	Power Brakes
Power Door Locks	Power Mirrors	Power Steering
Power Windows	Rear Bench Seat	Rear View Camera
Rear Window Defroster	Rem Trunk-L/Gate Release	Reverse Sensing System
Side Airbags	Stability Cntrl Suspensn	Steel Wheels
Strg Wheel Radio Control	Tachometer	Telescopic Steering Whl
Theft Deterrent System	Tilt & Telescopic Steer	Tinted Glass
Tire Pressure Monitor	Traction Control System	Trip Computer
Velour/Cloth Seats	Wireless Audio Streaming	Wireless Phone Connect

## Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
1	N	12		Frt Bumper Cvr Overhau	Additional Labor			INC	SM
2	E	6	01	Cover,Front Bumper	04711TR3A70ZZ	\$331.23		2.3	SM
3	L	6	13	Cover,Front Bumper	Refinish			3.7	RF
					2.6 Surface				
					0.6 Two-stage setup				
					0.5 Two-stage				
4	RI	9		Frame,License Plate	R & I Assembly			0.2	SM
5	E	50		Grille Assembly	71121TR3A01	\$140.43		0.4	SM
6	E	60		Deflector,Frt Pnl Up	71103TR3A50	\$6.40		INC	SM
7	E	114		Moulding,Grille	71122TR3A01	\$191.67		INC	SM
8	E	33		Emblem,Grille	75700TR0000	\$24.42		0.2	SM
9	RI	54		Headlamp Assy,Halogen LT	R & I Assembly			INC	SM
10	EU	55		Headlamp Assy,Halogen RT	Replace Recycled	\$180.00*	+25.00	INC	SM
11	N	973		Headlamps Aim	Additional Labor			0.4	SM
12	E	83	01	Panel,Hood	60100TR3A50ZZ	\$512.08		1.2	SM
13	L	83		Panel,Hood	Refinish			4.3	RF
					2.6 Surface				
					1.0 Edge				
					0.7 Two-stage				
14	E	87		Catch,Hood Safety	74120TR0A01	\$50.17		0.3	SM
15	E	84		Hinge,Hood Panel LT	60170TR0A00ZZ	\$55.85		2.0	SM
16	L	84		Hinge,Hood Panel LT	Refinish			0.4	RF
					0.3 Surface				
					0.1 Two-stage				
17	E	85		Hinge,Hood Panel RT	60120TR0A00ZZ	\$55.85		1.8	SM
18	L	85		Hinge,Hood Panel RT	Refinish			0.4	RF
					0.3 Surface				
					0.1 Two-stage				
19	RI	101		Pad,Insulator Hood	R & I Assembly			0.3	SM
20	E	49	01	Label,Hood	17277R1AA00	\$2.37		0.1	SM
21	E	740		Label,Hood	80050TR0H00	\$1.85		0.1	SM
22	I	76	07	Panel,Radiator Side LT	Repair			2.0*	SM
23	L	76	10	Panel,Radiator Side LT	Refinish			0.2*	RF
					0.1 Surface				
					0.1 Two-stage				
24	I	77	07	Panel,Radiator Side RT	Repair			2.0*	SM
25	L	77	10	Panel,Radiator Side RT	Refinish			0.2*	RF



				0.1 Surface				
				0.1 Two-stage				
26	E	92	Crsmbr,Rad Panel Up	04602TR3A00ZZ	\$177.50		0.4	SM
27	L	92	Crsmbr,Rad Panel Up	Refinish			0.4	RF
				0.3 Surface				
				0.1 Two-stage				
28	E	74	Cover,Rad Supt Panel	71125TR3A01	\$50.42		INC	SM
29	E	104	Fender,Front RT	60211TR6305ZZ	\$214.35		0.3	SM
30	L	104	Fender,Front RT	Refinish			2.9	RF
				1.9 Surface				
				0.5 Edge				
				0.5 Two-stage				
31	E	273	Pnl,Cowl Side Trim LT	74220TR3A00	\$108.35		INC	SM
32	RI	174	Mldg,Pillar Finish LT	R & I Assembly			INC	SM
33	EC		Flex Additive	Replace Economy	\$5.00*			RF
34	N		Corrosion Protection	Additional Labor	\$10.00*		0.3*	SM*
35	N		Hazardous Waste Removal	Additional Labor	\$3.00*			SM
36	N		Cover Car Exterior	Additional Labor	\$5.00*			SM
37	N		Body pull	Additional Labor			1.0*	SM*
38	N		TRAM MEASURE FRONT END	Additional Labor			1.0*	SM*
38 Items								

**MC Message**

01	CALL DEALER FOR EXACT PART # / PRICE
07	STRUCTURAL PART AS IDENTIFIED BY I-CAR
10	INCLUDES AUDATEX TIME TO CLEAR ENTIRE PANEL
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

**Estimate Total & Entries**

Gross Parts		\$1,922.94	
Other Parts		\$203.00	
Paint & Materials	12.5 Hours @ \$38.00	\$475.00	
Line Item Markup		\$45.00	
Parts & Material Total			\$2,645.94
Tax on Parts & Material	@ 5.500%		\$145.53

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs		
Sheet Metal (SM)	\$58.00	9.6	6.7	16.3	\$945.40	
Mech/Elec (ME)	\$120.00					
Frame (FR)	\$85.00					
Refinish (RF)	\$58.00	12.5		12.5	\$725.00	
Labor Total				28.8 Hours		\$1,670.40
Tax on Labor		@ 5.500%			\$91.87	
Gross Total						\$4,553.74
Less: Deductible						None-
Net Total						\$4,553.74

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 53713 Default  
Recycled Parts NOT APPLICABLE  
Rate Name Default

Audatex Estimating 7.0.813 ES 03/28/2016 09:25 AM REL 7.0.813 DT 03/01/2016 DB 03/15/2016

Copyright (C) 2016 Audatex North America, Inc.

2.8 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

#### Op Codes

* = User-Entered Value	E = Replace OEM	NG = Replace NAGS
EC = Replace Economy	OE = Replace PXN OE Srpls	UE = Replace OE Surplus
ET = Partial Replace Labor	EP = Replace PXN	EU = Replace Recycled
TE = Partial Replace Price	PM = Replace PXN Reman/Rebld	UM = Replace Reman/Rebuilt
L = Refinish	PC = Replace PXN Reconditioned	UC = Replace Reconditioned
TT = Two-Tone	SB = Sublet Repair	N = Additional Labor
BR = Blend Refinish	I = Repair	IT = Partial Repair
CG = Chipguard	RI = R & I Assembly	P = Check
AA = Appearance Allowance	RP = Related Prior Damage	



This report contains proprietary information of Audatex and may not be disclosed to any third party (other than the insured, claimant and others on a need to know basis in order to effectuate the claims process) without Audatex's prior written consent.

Copyright (C) 2016 Audatex North America, Inc.  
Audatex Estimating is a trademark of Audatex North America, Inc.

09450

DODGE COUNTY, WISCONSIN  
Vouchers \$10,000 or more  
Voucher paid in March

Page Number 1  
Date 4/04/16

Account Number	Address Number	Alpha Name	S/L Date	Explanation	Doc	Amount
730.2121	14439	Compas Minerals	02/25/16	MS001	PV 425407	22,817.65
730.2121	14439	Compas Minerals	02/26/16	MS001	PV 425408	30,071.05
730.2121	14439	Compas Minerals	02/26/16	MS001	PV 425409	50,778.25
730.2121	14439	Compas Minerals	02/29/16	MS001	PV 425422	41,949.56
730.2121	14439	Compas Minerals	03/02/16	MS001	PV 425463	50,904.13
730.2121	14439	Compas Minerals	03/02/16	MS001	PV 425464	27,423.22
730.2121	14439	Compas Minerals	03/07/16	MS001	PV 425798	36,165.03
730.2121	14439	Compas Minerals	03/07/16	MS001	PV 425796	21,543.77
730.2121	14439	Compas Minerals	03/08/16	MS001	PV 425963	24,267.74
730.2121	14439	Compas Minerals	03/09/16	MS001	PV 425607	50,803.43
730.2121	14439	Compas Minerals	03/14/16	MS001	PV 425608	21,563.10
730.2121	14439	Compas Minerals	03/15/16	MS001	PV 425612	35,906.27
730.2121	14439	Compas Minerals	03/15/16	MS001	PV 425612	13,497.86
730.2121	14439	Compas Minerals	03/15/16	MS001	PV 425612	440,659.86

Fund . . . . . 00730

Grand Total . . . . . 440,659.86

09450

DODGE COUNTY, WISCONSIN  
Vouchers \$10,000 or more  
Voucher paid in March

Page Number 3  
Date 4/04/16

Account Number	Address Number	Alpha Name	S/L Date	Explanation	Doc	Amount
4520.5211.30	39490	Achieve Solutions	02/29/16	MED A/MED B/PVT THERAPY FEB 16	PV 425776	11,977.87
4520.5211.32	39490	Achieve Solutions	02/29/16	MED A/MED B/PVT THERAPY FEB 16	PV 425776	10,361.80
4520.5211.38	44091	Achieve Inc	02/29/16	PHARMACY CHGS-FEB 2016	PV 425590	12,875.81
4520.5211.39	39490	Achieve Solutions	02/29/16	MED A/MED B/PVT THERAPY FEB 16	PV 425776	13,155.83
4520.5211.40	12271	Wisconsin Dept. of Health & Family Serv.	03/31/16	MA BED LICENSES MAR 2016	PV 425589	23,800.00
4520.5211.41	12271	Wisconsin Dept. of Health & Family Serv.	03/31/16	MA BED LICENSES MAR 2016	PV 425589	41,846.00
4520.5211.42	39490	Achieve Solutions	02/29/16	CHIC THERAPY CHGS FEB 2016	PV 425775	31,844.51
4520.5211.43	39490	Achieve Solutions	02/29/16	CHIC THERAPY CHGS FEB 2016	PV 425775	31,238.90
4520.5211.44	39490	Achieve Solutions	02/29/16	CHIC THERAPY CHGS FEB 2016	PV 425775	32,005.55
4520.5211.45	39490	Achieve Solutions	02/29/16	CHIC THERAPY CHGS FEB 2016	PV 425775	12,005.55
4528.5345	44091	Achieve Inc	02/29/16	PHARMACY CHGS-FEB 2016	PV 425590	20,673.35
4556.5222	15074	Unenue Utilities	02/29/16	CLV ELECT-198 CTV DF 1/15-2/15	PV 425588	239,371.07

Fund . . . . . 00645

Grand Total . . . . . 815,733.80

Page Number 1  
Date 4/04/16[illegible]

Fund . . . . .	00100
----------------	-------

GENERAL FUND

09450

DODGE COUNTY, WISCONSIN  
Vouchers \$10,000 or more  
Vouchers paid in March

Page Number 2  
Date 4/04/16

Account Number	Address Number	Alpha Name	g/u Date	Explanation	Do Ty	Doc	Amount
				Remark	Document	Id	
2-2-2122.50	15955	WPS Health Insurance	02/29/15	WPS G/IS Received 2/15-10/15	PV	446582	11,249.96
4809-5273.468	13459	Evergreen Mt-Rainum	02/29/15		PV	446518	21,584.87
4809-5273.468	13155	Evergreen Minor XII	02/29/16	MI-CHRY	PV	446521	21,584.87
5010-5273.02	12451	Green Valley Interpines Inc.	02/29/15	Rlth to 3	PV	446500	31,842.50
5010-5273.02	12451	Green Valley Interpines Inc.	02/29/15	CHRY Program Intensive	PV	445885	91,812.16
5010-5273.02	28982	Oconomowoc Developmental Training Center	02/29/15		PV	446520	41,925.36
5010-5273.02	12456	Lutheran Social Services-WI & Upper MI	02/29/15	Integrated Safety Services	PV	446529	10,828.86
Fund							184,305.99
			00242				
				HEALTH & HUMAN SERVICES FUND			

Fudd . . . . . 00242

HEALTH &amp; HUMAN SERVICES FUND





**Dodge County, Wisconsin**  
**Finance Department**  
**Intra-Department Fund Transfer Form**  
 Effective Date: January 01, 2016

Date: 4/4/16Department: Emergency Management

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

**Description of Adjustment:**

Emergency Management received a grant from the SouthCentral Health Care Coalition specific to needs within the Health care Coalition region, the grant is to purchase 1 AED for the EM Vehicle and to purchase supplies (2000 cards and 10 printer ribbons) for the county-wide use of the WiCAMS credentialing printer for Dodge County Responders and Employees.

**Increase to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
2811	4222.281		EM Grants	(\$2,995)
2811	5819		Capital Equipment (AED)	1,295
2811	5312		Office Supp & Small Equip	1700
				\$0

**Decrease to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount

Note the increases must balance with the decreases

Department Head Signature

Date: 4/4/2016

County Administrator Signature

Date: 4/4/2016Committee of Jurisdiction Chairman  
Signature

Date: \_\_\_\_\_

Finance Committee Chairman  
Signature

Date: 4/12/16



Division of Transportation Investment  
Management  
Bureau of Transit, Local Roads, Railroads & Harbors  
PO Box 7914  
Madison, WI 53707-7914

Scott Walker, Governor  
Mark Gottlieb, P.E., Secretary  
Internet: [www.dot.wisconsin.gov](http://www.dot.wisconsin.gov)

Telephone: (608) 267-7347  
Facsimile (FAX): (608) 267-3567

E-mail: [peter.bradley@dot.wi.gov](mailto:peter.bradley@dot.wi.gov)

April 6, 2016

Dodge County  
John Corey, Corporation Counsel  
127 E. Oak Street - 4th Floor  
Juneau, WI 53039-1329

RECEIVED  
IN THE OFFICE OF  
CORPORATION COUNSEL

APR 11 2016

DODGE COUNTY, WIS.

State-owned Railroad Right of Way Land in Beaver Dam.

Dear Mr. Corey:

This letter is for the purpose of determining whether Dodge County is interested in exercising its right under Wisconsin Statutes section 85.09 to purchase part of the State of Wisconsin owned railroad right of way near the intersection of N. Spring Street and University Avenue. This part of the right of way is located as shown in the enclosed map of the area and is no longer required for railroad operations. The State is required in section 85.09 to secure from the local unit of government a release of any interest or right in this property prior to selling it to another party. I have discussed this possible sale with Dave Addison of the County staff.

This railroad right of way land is in addition to the land adjacent to this parcel to the west along the former wye track.

If Dodge County wishes to release any right or interest in the real estate as described in the attached map, please sign where indicated below and return this letter in the enclosed, postage paid envelope. If the City is interested in purchasing the property, please contact me. Please telephone me with any questions you may have concerning this right of way property. Thank you.

Sincerely,

Peter A. Bradley  
WisDOT Railroads & Harbors Section  
(608) 267-7347

For Dodge County, Wisconsin:

\_\_\_\_\_  
John Corey, Corporation Counsel



## Mielke, James

---

**From:** Lepple, Kelly  
**Sent:** Wednesday, April 13, 2016 10:23 AM  
**To:** Mielke, James  
**Cc:** Corey, John  
**Subject:** WisDOT Offer to Dodge County to Purchase State-Owned Railroad Right of Way Land Located in the City of Beaver Dam  
**Attachments:** ~OTCJC8I001F.PDF

Hi Jim:

On April 11, 2016, I received a letter addressed to me by Peter A. Bradley, WisDOT Railroads & Harbors Section, consisting of one typewritten page, and enclosed with that letter, a map consisting of one typewritten page.

I have attached to this email message, for your information and review, a copy of that letter and map.

Please put the following item on the agenda for the meeting of the Dodge County Executive Committee scheduled to take place on May 2, 2016, at 8:30 a.m.:

1. "Offer made to Dodge County by WisDOT for Dodge County to purchase a parcel of State-owned Railroad Right of Way Land located in the City of Beaver Dam."

I have requested that Joyce Fiacco direct Dave Addison to prepare documents and a presentation, for Dave Addison to make at the Executive Committee meeting.

Please tell me whether or not I am on the right track in connection with this matter. I presume that the Executive Committee is an appropriate Committee to consider this matter, and to make a decision about it, and that a brief presentation by Dave Addison will be helpful to the Executive Committee to understand this matter and to make an informed decision about it.

Thank you.

John Corey  
Corporation Counsel

Kelly Lepple  
Secretary to Corporation Counsel  
Office of Dodge County Corporation Counsel  
127 E. Oak Street  
Juneau, WI 53039-1329  
P: 920-386-3590  
F: 920-386-3596



## Mielke, James

---

**From:** Addison, Dave  
**Sent:** Thursday, April 14, 2016 9:51 AM  
**To:** Mielke, James  
**Cc:** Corey, John; Fiacco, Joyce  
**Subject:** State owned RR ROW in C-BD  
**Attachments:** 206-1214-3314-054.pdf

Jim,

Joyce asked that I forward this information to you for the upcoming Exec meeting. I have been dealing with the DOT in regards to this others parts of this property for a year or more so I am well-acquainted with it.

As I said to John and Joyce, it would seem logical from their previous actions that the DOT would have wanted to see this land transferred to the remaining 14 adjacent lot owners. Personally, I suspect the DOT doesn't want to expend any additional money towards this and is hoping the county will take off their hands and perhaps "finish" the job. I can tell you I had numerous conversations with Peter Bradley (he called me many times during this) and without a doubt, cost was a concern to him. To properly transfer the land to the county, a survey would seem to be a good idea or we won't know for certain what issues we might have with encroaching land owners. Also something to consider ... we would be receiving it without any access to it (the parcel in landlocked).

If we were interested in transferring to the adjoining owners, we would essentially be surveying each of the 14 adjoining lots (an obvious expense), draft and execute Quit Claims, and recording fees will be necessary (at \$30 a recording). It is unlikely we would recover the costs on the amount the DOT was selling for (assuming the owners are interested). We are going to check with Ted and Mike to see if they could give a rough idea of the time commitment it might involve.

Also, it is also hard to say what might have been on this property. From the documents I found, most likely any buildings on the property were located on the Johnson Plant LLC property ... but who knows what might have been stored here.

If you need any further explanations or have questions, please let me know.

David A. Addison, Senior Land Information Specialist  
Property Description Office Division of  
Land Resources and Parks Department, Dodge County, Wisconsin

127 East Oak Street  
Juneau, WI 53039

Phone (920)386-3773  
Fax (920)386-3283  
email [daddison@co.dodge.wi.us](mailto:daddison@co.dodge.wi.us)

\*\*\*\*\*  
\* Please visit our website at [www.co.dodge.wi.us](http://www.co.dodge.wi.us) \*  
\* to use our Land Records Search Tool! \*  
\* Also you can use our GIS mapping tool at \*  
\* <http://www.dodgecountywebmap.com/> \*  
\*\*\*\*\*

## **Proposed Transfer for part of Parcel 206-1214-3314-054 from State of Wisconsin DOT to Dodge County**

**Abbreviated (unverified) description of proposed transfer:** That part of the following lying southerly of a line located 50 feet southerly of the centerline of the main track of the Wisconsin and Southern Railroad, consisting of approximately 1.077 acres.

THAT PT FORMER RR ROW AS DESC IN V3 P488 LYG BETW E LN SEC 33 TO NWLY ROW LN OF N SPRING ST (BEING THAT PT LYG BETW BLK 5 & 6 MILLER'S ADD TO N LN OF N SPRING ST) ALSO ALL THAT PT FORMER RR ROW KNOWN AS THE BEAVER DAM LOOP BEING 66 FT STRIP (AS DESC IN V580 P306-308) LOCATED BETW N LN OL 81 THIRD WD THRU SD OL 81, OLS 23 & 24 THIRD WD TO N ROW LN WISCONSIN ST ALSO ALL THAT PT SD OL 81 LYG NWLY SD 66 FT STRIP ALSO W 8 FT SD OL 23 LYG SELY OF SD 66 FT STRIP EX THAT PT DESC IN DOC# 1017337 EX PARCELS A & B AS DESC IN DOC# 1108644 EX PARC DESC IN DOC# 1222160 EX PARC DESC IN DOC# 1222161 EX PARC DESC IN DOC# 1222499 EX PARC DESC IN DOC# 1223026 EX PARC DESC IN DOC# 1223278 EX PARC DESC IN DOC# 1225714 EX PARC DESC IN DOC# 1227899 (BEING A CORRECTION OF DOC# 1227397)

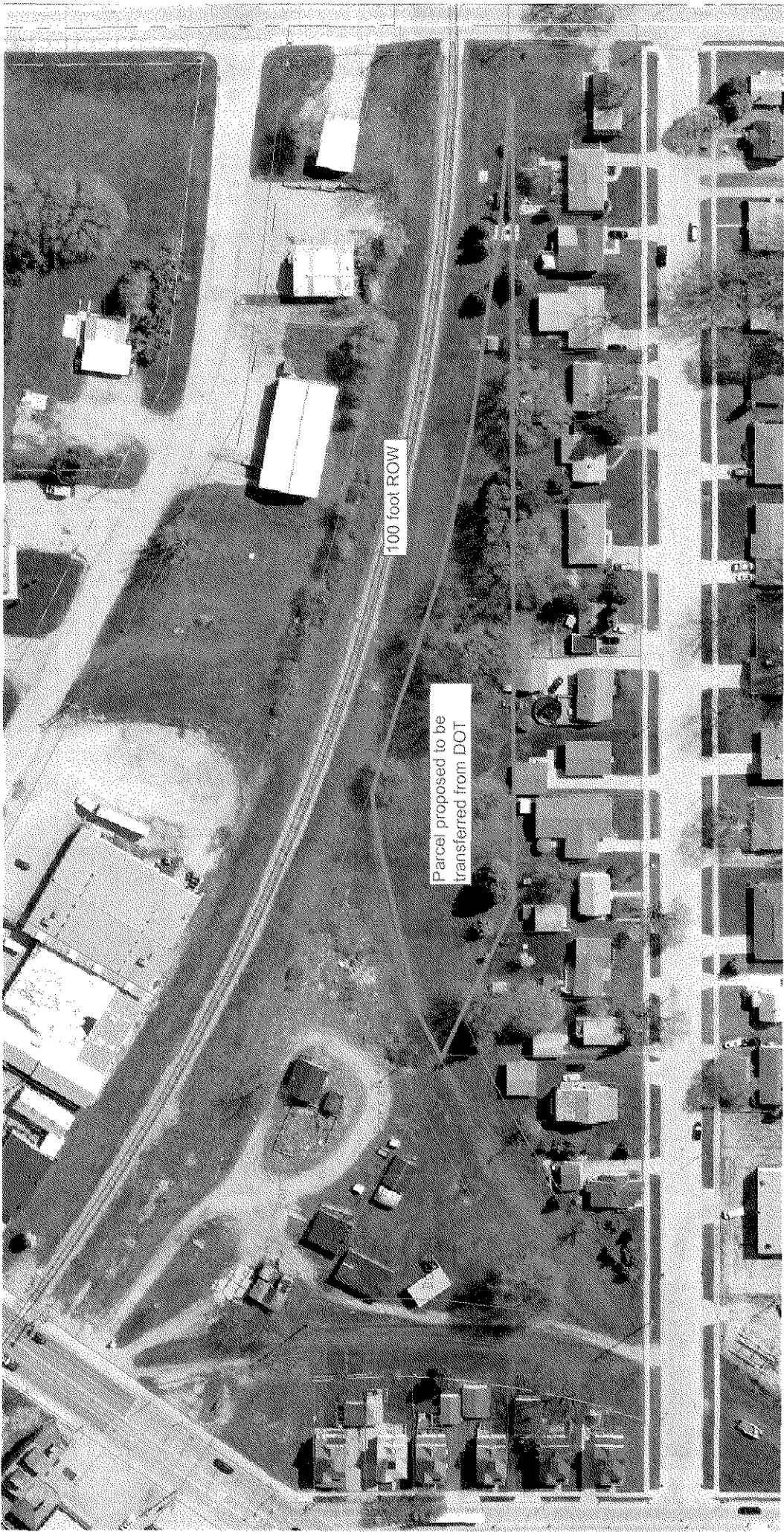
**History of parcel prior to 2015:** Tracks existed prior to 1860 as evidenced by City of Beaver Dam Plat of 3<sup>rd</sup> Ward. State of Wisconsin DOT took title by virtue of an Award of Damages recorded in 1980. In 2008, the DOT sold off a portion of this track to Wisconsin Petroleum (the former Canniff Oil Company property now owned by Johnson Plant LLC). This transfer included some buildings that had been formerly leased by the DOT.

**History of parcel in 2015:** A series of land transfers occurred between the State of Wisconsin DOT and various property owners adjoining this section of railroad. Thru a variety of conversations with Peter Bradley from the Railroads & Harbors Section of WisDOT and Dick Leistikow at MSA Professional Services, my understanding is that is started because Johnson Plant LLC was interested in acquiring additional lands to expand their existing lot (for what purposes I do not know). The DOT decided they should divest themselves of other portions of the former "Beaver Dam Loop" that would be no longer of use to various property owners. The initial transfer to Johnson Plants was the result of a Plat of Survey done by MSA. Subsequent transfers to property owners occurred using various "descriptions" of land, but not by survey. A total of 7 transfers were recorded, but there appears to be 4 additional properties to which the land has not yet been transferred (I reached out to Peter Bradley earlier this year and my understanding is they still intend to do so).

**Current status:** The DOT has indicated a desire to transfer the remaining "excess" right of way to Dodge County. To date, this property has not been surveyed and it is unknown what the DOT intends to use as a legal description. From what I know of the transactions that occurred in 2015, the DOT was transferring these lands for a nominal price (around \$200-\$300) and therefore did not want to incur many expenses in the land transfers. I believe Johnson Plant LLC paid for MSA services and the DOT did not want to pay for MSA to survey the other lands. With the assistance of myself and MSA the DOT created vague, non-surveyed, but arguably "acceptable" legal descriptions for the other transfers.

Many, if not all of those owners appear to be using/encroaching upon this property. It would seem likely that the DOT would want to retain the right-of-way at a width of 100 feet. If that is the case, then there will still be encroachments by some of the lot owners as evidenced north of Parcels 3314-044 thru 3314-047 (a survey would be necessary to confirm).

David Addison, Dodge County Senior Land Information Specialist

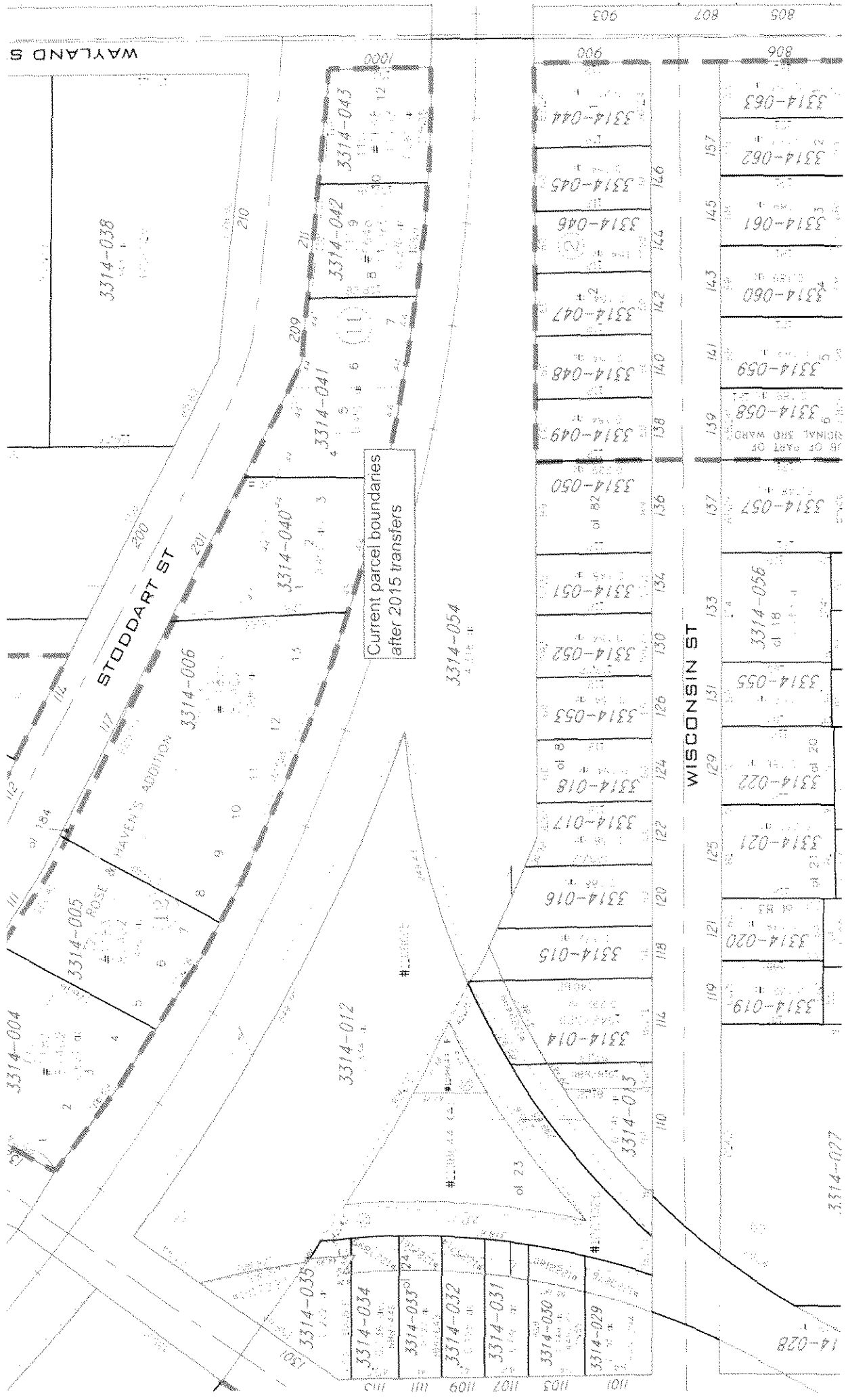


100 foot ROW

Parcel proposed to be transferred from DOT







Current parcel boundaries  
after 2015 transfers

WISCONSIN ST

STODDART ST

WAYLAND S

3314-004

3314-005

3314-006

3314-012

3314-013

3314-014

3314-015

3314-016

3314-017

3314-018

3314-019

3314-020

3314-021

3314-022

3314-027

3314-028

3314-029

3314-030

3314-031

3314-032

3314-033

3314-034

3314-035

3314-038

3314-040

3314-041

3314-042

3314-043

3314-044

3314-045

3314-046

3314-047

3314-048

3314-049

3314-050

3314-051

3314-052

3314-053

3314-054

3314-056

3314-057

3314-058

3314-059

3314-060

3314-061

3314-062

3314-063

3314-064

3314-065

3314-066

3314-067

3314-068

3314-069

3314-070

3314-071

3314-072

3314-073

3314-074

3314-075

3314-076

3314-077

3314-078

3314-079

3314-080

3314-081

3314-082

3314-083

3314-084

3314-085

3314-086

3314-087

3314-088

3314-089

3314-090

3314-091

3314-092

3314-093

3314-094

3314-095

3314-096

3314-097

3314-098

3314-099

3314-100

3314-101

3314-102

3314-103

3314-104

3314-105

3314-106

3314-107

3314-108

3314-109

3314-110

3314-111

3314-112

3314-113

3314-114

3314-115

3314-116

3314-117

3314-118

3314-119

3314-120

3314-121

3314-122

3314-123

3314-124

3314-125

3314-126

3314-127

3314-128

3314-129

3314-130

3314-131

3314-132

3314-133

3314-134

3314-135

3314-136

3314-137

3314-138

3314-139

3314-140

3314-141

3314-142

3314-143

3314-144

3314-145

3314-146

3314-147

3314-148

3314-149

3314-150

3314-151

3314-152

3314-153

3314-154

3314-155

3314-156

3314-157

3314-158

3314-159

3314-160

3314-161

3314-162

3314-163

3314-164

3314-165

3314-166

3314-167

3314-168

3314-169

3314-170

3314-171

3314-172

3314-173

3314-174

3314-175

3314-176

3314-177

3314-178

3314-179

3314-180

3314-181

3314-182

3314-183

3314-184

3314-185

3314-186

3314-187

3314-188

3314-189

3314-190

3314-191

3314-192

3314-193

3314-194

3314-195

3314-196

3314-197

3314-198

3314-199

3314-200

3314-201

3314-202

3314-203

3314-204

3314-205

3314-206

3314-207

3314-208

3314-209

3314-210

3314-211

3314-212

3314-213

3314-214

3314-215

3314-216

3314-217

3314-218

3314-219

3314-220

3314-221

3314-222

3314-223

3314-224

3314-225

3314-226

3314-227

3314-228

3314-229

3314-230

3314-231

3314-232

3314-233

3314-234

3314-235

3314-236

3314-237

3314-238

3314-239

3314-240

3314-241

3314-242

3314-243

3314-244

3314-245

3314-246

3314-247

3314-248

3314-249

3314-250

3314-251

3314-252

3314-253

3314-254

3314-255

3314-256

3314-257

3314-258

3314-259

3314-260

3314-261

3314-262

3314-263

3314-264

3314-265

3314-266

3314-267

3314-268

3314-269

3314-270

3314-271

3314-272

3314-273

3314-274

3314-275

D-37-69

**MSA**  
TRANSPORTATION - MUNICIPAL  
DEVELOPMENT - ENVIRONMENTAL  
201 Corporate Drive, Beaver Dam, WI 53005  
920.887.4242 1-800-552-6330 Fax: 920.887.4250  
Web Address: www.msa-ps.com  
© MSA Professional Services, Inc.

PROJECT NO.: R 1882800.0  
DRAWN BY: D. L. LEISTEKOW  
CHECKED BY: M. J. LAUE  
FILE: 18828000 PLAT  
SHEET NO.: 1 OF 2  
FIELD BOOK NO.: 3008 PAGE: 149-147

**SALE TO ADJACENT LAND OWNER**

LANDS BEING PART OF OUTLOT 24 OF THE ORIGINAL 3RD WARD OF THE CITY OF BEAVER DAM AND BEING PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 33, T.12N. R.14E., CITY OF BEAVER DAM, DODGE COUNTY, WISCONSIN

**OWNER OF PARCEL "A":** State of Wisconsin DOT  
**BUYER OF PARCEL "A":** Dawn Dinicola

**DESCRIPTION OF PARCEL "A":**  
BEGINNING at the Southeast corner of lands described in Document No. 1024437 as recorded in the Dodge County Register of Deeds Office said point being on a curve on the Wicority right-of-way line of the West side track; thence Northwesterly 45.27 feet along the arc of a curve to the left having a radius of 693.20 feet and a chord which bears N 03°09'28" W, 45.56 feet and through a central angle of 03°40'10" to the Northeast corner of said Document No. 1024437; thence N 89°51'40" E, 13.16 feet to a point on a Southerly line of lands described in Document No. 1024438 as recorded in the Dodge County Register of Deeds Office; thence along the Southerly line of said Document No. 1024438, Southerly 6.77 feet along the arc of a curve to the left, having a radius of 2,144.30 feet and a chord which bears S 56°20'21" E, 8.77 feet and through a central angle of 00°14'03" to the Southeast corner of said Document No. 1024438; thence N 89°51'40" E, 13.04 feet to a point on a curve on the Southerly line of the West side track; thence along said curve Southerly 42.68 feet along the arc of a curve to the right, having a radius of 716.20 feet and a chord which bears S 02°48'24" E, 40.69 feet and through a central angle of 00°15'19" to the Southeast corner of said Document No. 1024438; thence S 02°48'24" E, 40.69 feet to the POINT OF BEGINNING.

Said parcel contains 1.423 sq. ft. 0.033 acres more or less

P.D.S. BY: MARK R. TOMASHEK JUNE 5, 2004

P.D.S. BY: MICHAEL J. LAUE 01-21-2008

P.D.S. BY: MICHAEL J. LAUE 02-04-2008

OUTLOT 24

OUTLOT 23

NUMBER	DELTA	CH. BR.	R	ARC	CH
C1	93°40'19"	N 03°09'28" W	693.20	45.57	45.56
C2	00°14'03"	S 56°20'21" E	2144.30	8.77	8.77
C3	03°15'19"	S 02°48'24" E	716.20	40.69	40.69

I, Michael J. Laue, Professional Land Surveyor of the State of Wisconsin do hereby certify that this map and description are true and correct to the best of my knowledge and belief

"SURVEYOR'S SEAL"

WISCONSIN

★ MICHAEL J. LAUE ★

S-1435

BEAVER DAM

WISCONSIN

LAND SURVEYOR

*Michael J. Laue* 06/31/2015

0 50' 100'

NOTE: Parcel "A" is intended to be an addition to Document No. 594347 and cannot be sold as a separate parcel.

SAID PARCEL SUBJECT TO ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.

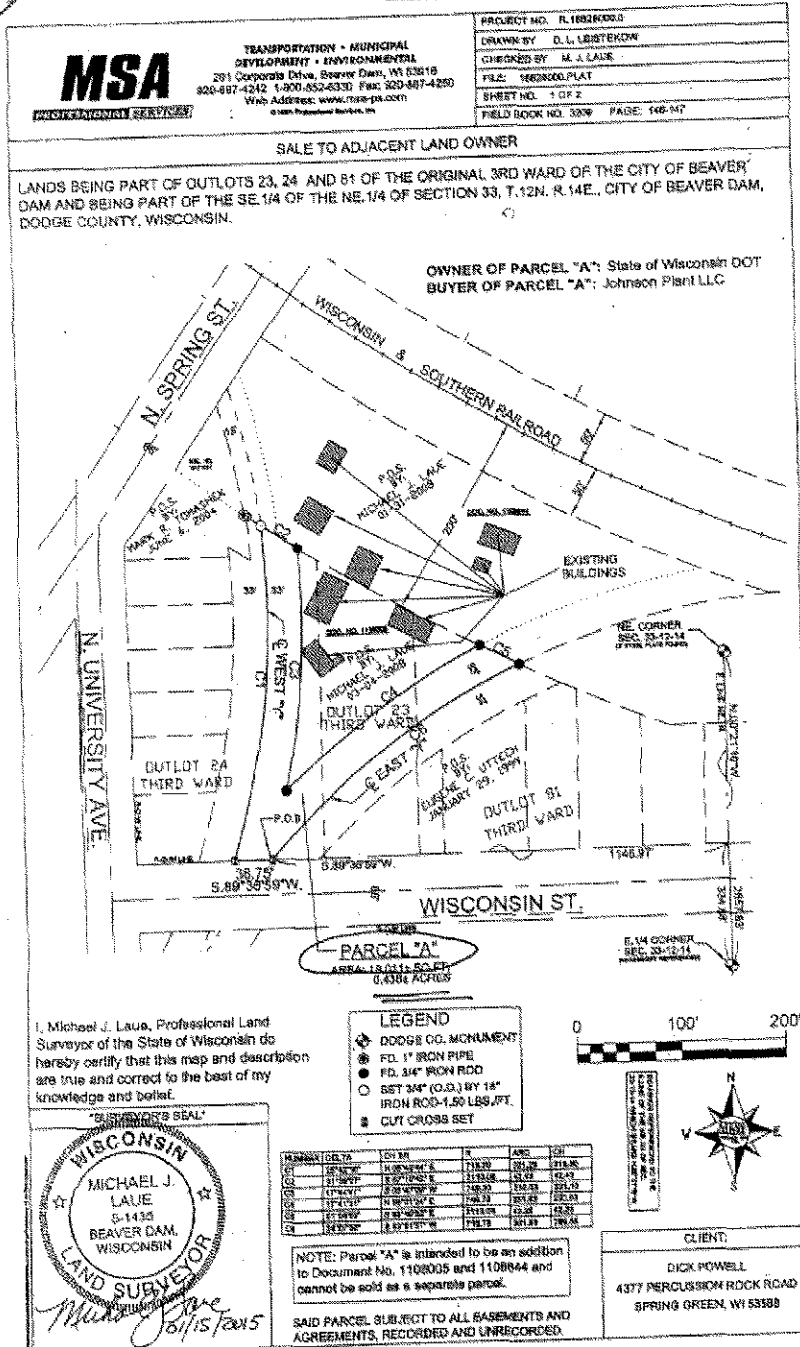
CLIENT:

DICK POWELL

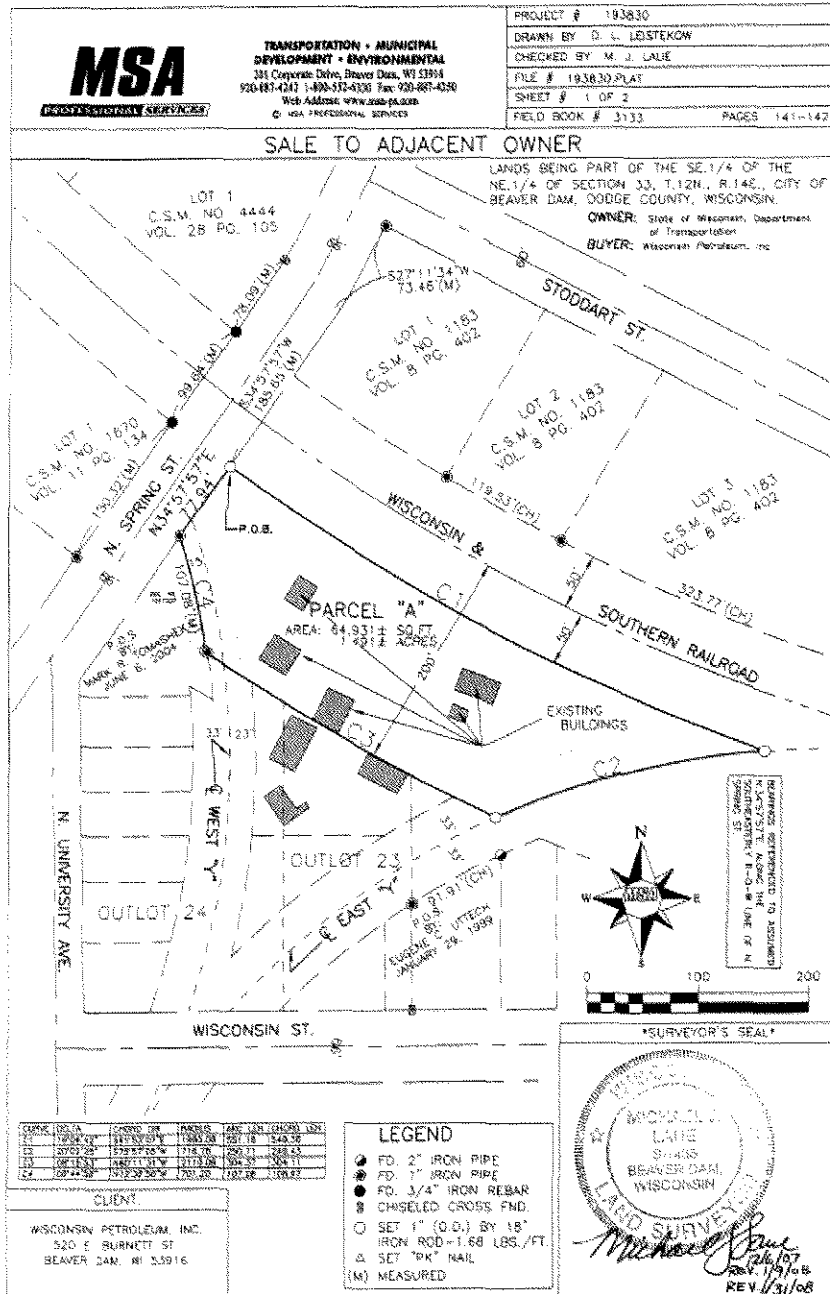
4377 PERCUSSION ROCK ROAD

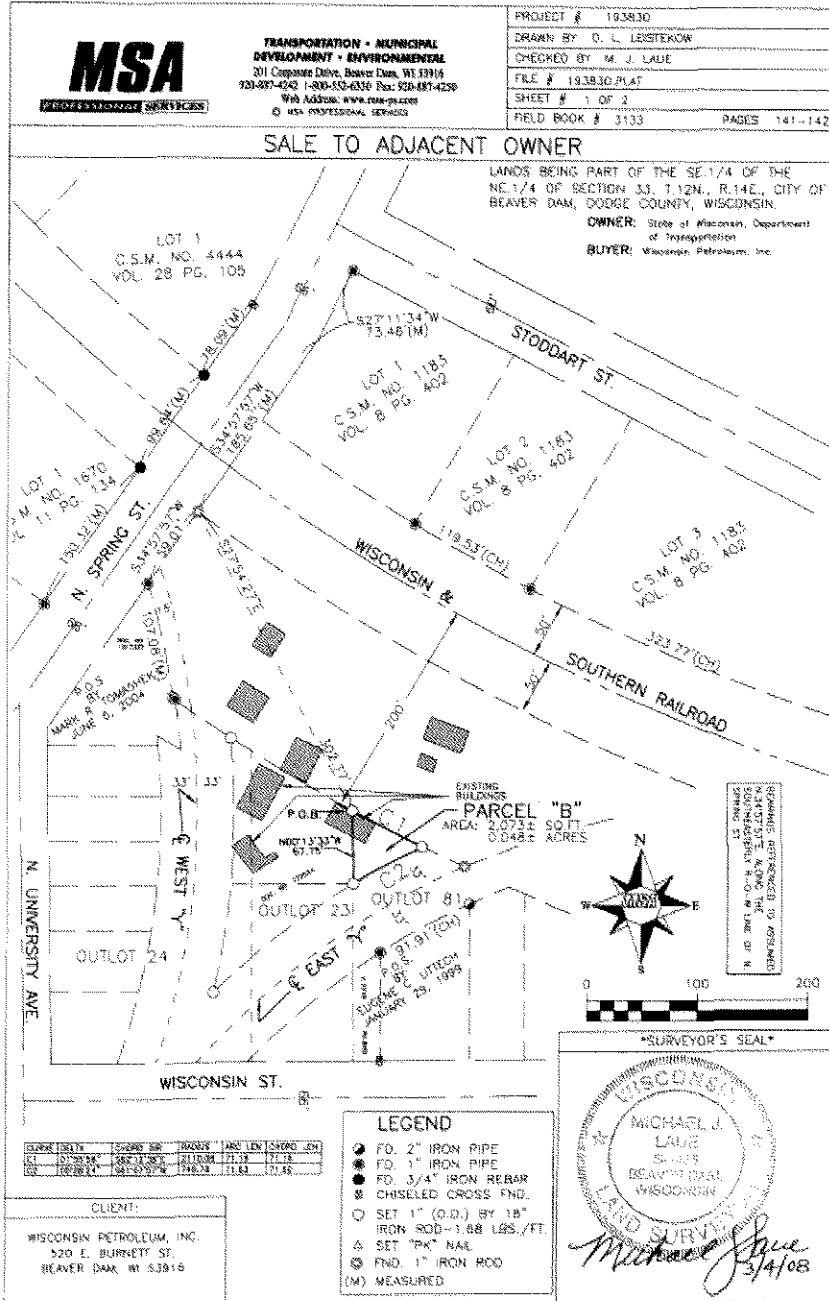
SPRING GREEN, WI 53588

# Exhibit A









VOL 580 PAGE 303

665434

MAR 1 8 57 AM '84

Document # \_\_\_\_\_  
Received this \_\_\_\_\_ day of \_\_\_\_\_  
1984 at \_\_\_\_\_  
and recorded in Vol. \_\_\_\_\_  
of \_\_\_\_\_ Page \_\_\_\_\_  
REGISTER OF DEEDS, DODGE CO.

AWARD OF DAMAGES  
BY STATE OF WISCONSIN  
DEPARTMENT OF TRANSPORTATION  
Section 84.09(2), 85.09

DOCUMENT NO.

This award of damages is made pursuant to an acquisition order of the State of Wisconsin Department of Transportation dated January 26, 1984, and filed in the office of the County Clerk of Dodge & Columbia Counties, for the present or future transportation, recreational, or scenic purposes in said counties.

The State of Wisconsin has determined it necessary to acquire, for the purpose set forth in and in accordance with said acquisition order, property as hereinafter set forth, in and to which the following persons may have an interest: Richard B. Ogilvie, Trustee of the Property of the Chicago, Milwaukee, St. Paul and Pacific Railroad Company, Debtor.

The interest acquired by this award is for the interest, if any, of the owner in the abandoned railroad property including land, trestles, bridges, culverts, buildings, rail, ties, and related track materials extending from an easterly point at railroad milepost 140.27 near the west line of Section 1, T11N, R15E, at Horizon, Wisconsin; thence in a westerly direction to a point near railroad milepost 165.70 at Cambria, Wisconsin, a distance of 25.39 miles. Also included are two connecting branch loop segments, one known as the Beaver Dam Loop and the other the Fox Lake Loop. The Beaver Dam Loop begins near railroad milepost 148.55, then proceeds in a southwesterly direction, with a length of 2.11 miles. The Fox Lake Loop begins near railroad milepost 154.5, then proceeds in a northerly direction, with a length of 2.74 miles. The total length of the main branch line and the two loops is 30.24 miles, all located in Dodge and Columbia Counties, as more particularly described in the attached description comprising pages 1 to 6, inclusive, and made a part hereof.

It is the intent of this document to correct the legal description of the original award of damages as recorded on March 24, 1980 in Volume 525, Pages 258-264, as document No. 631802 in the Office of the Register of Deeds for Dodge County; recorded on April 2, 1980 in Volume 217, Pages 245-251, as document No. 401997 in the Office of the Register of Deeds for Columbia County; and recorded on April 7, 1980 in Volume 51, Pages 206-210 of Railroad Mortgages in the Office of the Secretary of State of Wisconsin.

Said property will be occupied by the State of Wisconsin or its agents on February 25, 1984.

The State of Wisconsin, having complied with all jurisdictional requirements pursuant to law, hereby makes this award of damages to the above Trustee that may have an interest in said property, in the sum of THREE HUNDRED FORTY SEVEN THOUSAND EIGHT HUNDRED EIGHTY AND NO/100 Dollars (\$347,880.00), for acquisition of property as hereinbefore set forth.

The herein stated consideration of \$347,880.00 was paid on March 21, 1980 to above Trustee via State of Wisconsin check #0034070, dated March 20, 1980.

RECEIVED FOR RECORD

DAY OF \_\_\_\_\_  
A.D., 19\_\_\_\_, at \_\_\_\_\_  
O'CLOCK \_\_\_\_\_ H. AND RECORDED IN \_\_\_\_\_  
VOL \_\_\_\_\_ OF \_\_\_\_\_ PAGE \_\_\_\_\_

Register of Deeds

County

Project 1000-21-65

(1689-7)

State of Wisconsin  
Department of Transportation

Lawell B. Jackson, P.E. Date FEB 20 1984  
Secretary

This instrument was drafted by the State of Wisconsin, Department of Transportation.

Parcel No. 1

outlot 32

BEAVER DAM JCT.  
DODGE CO., WIS.

## STATION MAP

## LANDS, TRACKS & STRUCTURES

# CHICAGO, MILWAUKEE & ST. PAUL RY. CO.

OPERATED BY THE

**CHICAGO, MILWAUKEE & ST. PAUL RY. CO.**

**NORTHERN DIVISION**

**STATION**

TO

# STATION

# BEAVER BOUNDLINE

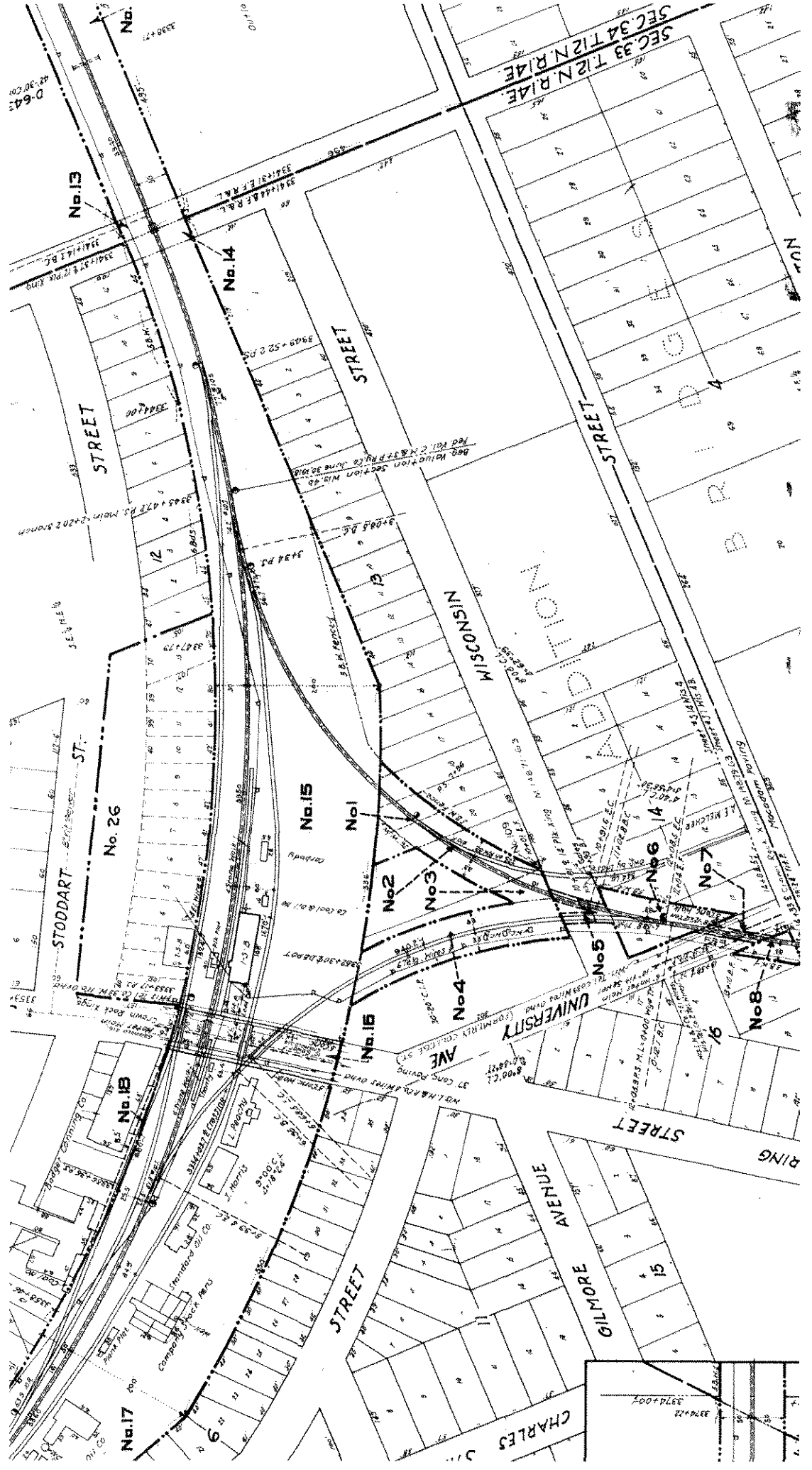
SCALE: 1 IN. = 100 FT.

MAY 15, 1917

OFFICE OF CHIEF ENGINEER

CHICAGO, ILLINOIS





SEC 33 T12N R14E  
SEC 34 T12N R14E

0-643  
42-36 CO

No. 13

No. 14

STREET

STREET

WISCONSIN

STODDARD ST.

No. 26

No. 15

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

No. 8

No. 9

No. 10

STODDARD ST.

No. 18

No. 16

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

No. 8

No. 9

No. 10

STODDARD ST.

No. 18

No. 16

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

No. 8

No. 9

No. 10

STODDARD ST.

No. 18

No. 16

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

No. 8

No. 9

No. 10

STODDARD ST.

No. 18

No. 16

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

No. 8

No. 9

No. 10

STODDARD ST.

No. 18

No. 16

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

No. 8

No. 9

No. 10

STODDARD ST.

No. 18

No. 16

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

No. 8

No. 9

No. 10

STODDARD ST.

No. 18

No. 16

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

No. 8

No. 9

No. 10

STODDARD ST.

No. 18

No. 16

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

No. 8

No. 9

No. 10

STODDARD ST.

No. 18

No. 16

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

No. 8

No. 9

No. 10

STODDARD ST.

No. 18

No. 16

No. 1

No. 2

No. 3

No. 4

No. 5

No. 6

No. 7

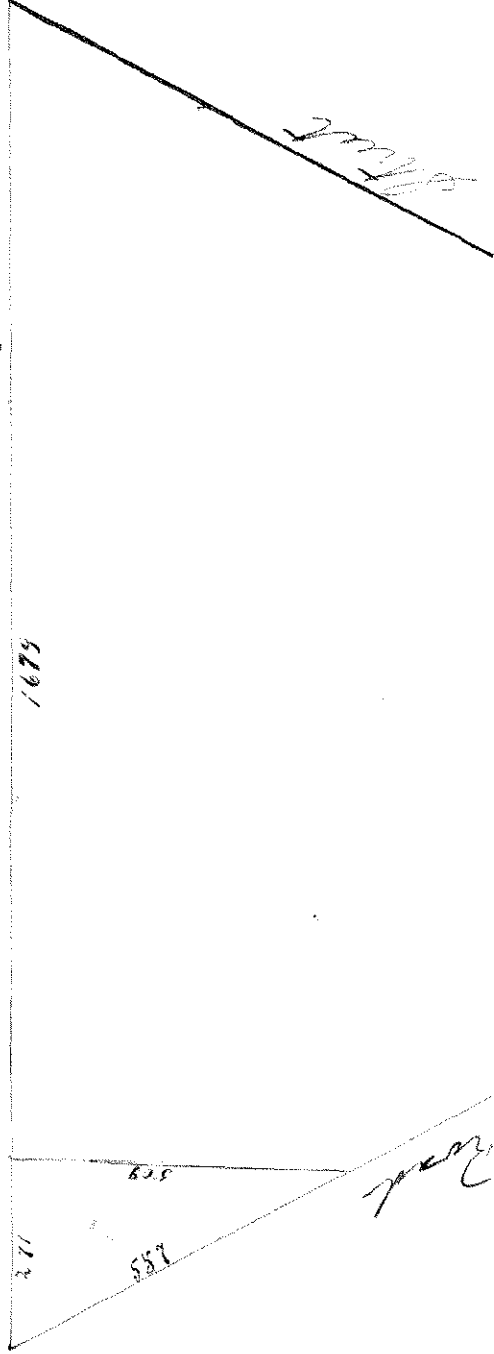
No. 8

No. 9

No. 10

Plat recorded on 12/26/1868

# Out Lots in Third Ward of BEAVER DAM.



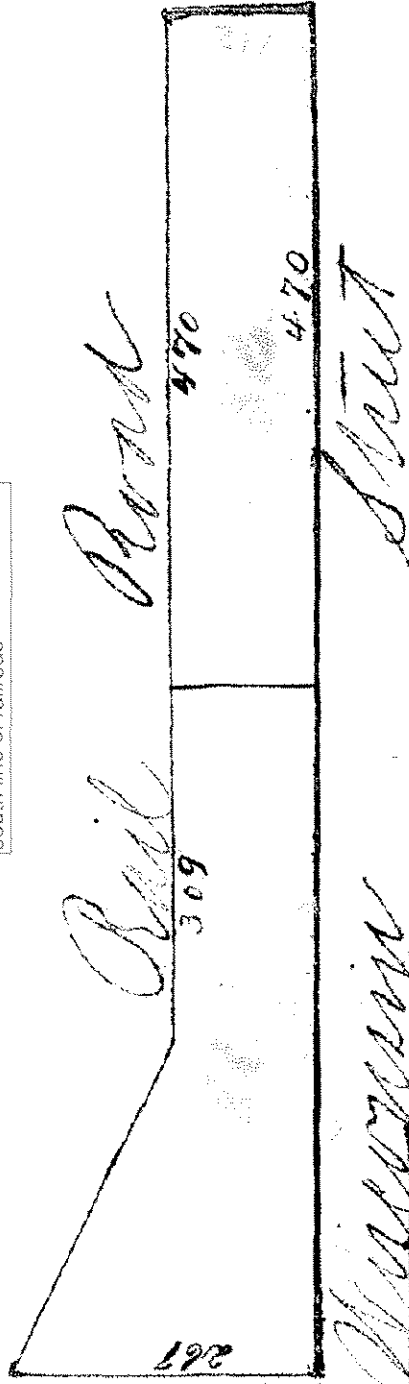
1170 ft

Way line

331

638

Plat of OL's in 3rd Ward showing  
south line of railroad



Short

Way line

22 26

2 1/2

390

390

Plat recorded 11/30/1860

**M A R**  
**OF**

**THIRD WARD O.L.**

**OF**

**BEAVER DAM CITY**





Plat of OL's in 3rd Ward showing north and south lines of railroad

R.R.

117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200

STREET STREET

Plat